

BOARD MEETING
Wednesday, August 3, 2011, 8:30 am (local time)
Harborview Hotel
Sydney, Australia
Meeting Minutes

Board members and officers in attendance:

Jamshid Armaghani, Neeraj Buch, Jake Hiller, Erwin Kohler, Bryan Perrie, Luc Rens, Jeff Roesler, Mark Snyder, George Vorobieff, Leif Wathne, Dan Zollinger.

Absent board members and officers: José Balbo, Anna-Carin Brink, Juan Pablo Covarrubias Sr., Jim Grove, Tim Smith, Bo Tian, Stephan Villaret.

Call to order/Roll Call

President Snyder welcomed the board members and called the meeting to order at 8:45 am (local time).

Review and Approve Board Meeting Minutes

The minutes from the board meeting held in Sevilla were approved. The motion to approve the meeting minutes was proposed by director Bryan Perrie and seconded by director Jamshid Armaghani.

Officer and Committee Reports

1. *President's report:* President Snyder noted that the biggest challenge facing the society is to recruit and retain individual and organizational members. President Snyder expressed his appreciation to the core group for their time and effort spent during the monthly board conference calls. He also urged that the ISCP committees should plan on quarterly conference calls to discuss the committee tasks and set deadlines for deliverables. President Snyder stated his view that, unlike many other concrete pavement-related organization, ISCP is not currently in the business of promoting concrete pavements; it serves as a conduit for the transfer of technical information. It was noted that employees of ISCP organization members are currently eligible for a discounted individual membership of \$40. It was suggested that employees of the ISCP organization members be reminded of this benefit, particularly as it has an added benefit for registering for the 10th ICCP.
2. *Secretary-Treasurer's Report:* Secretary Buch summarized the membership statistics as of July 15, 2011. It was noted that, in the future, membership renewal solicitations will follow a three-step process (i) initial membership renewal request be sent in October via email; (ii) the first reminder be sent in December in paper form; and (iii) the 2nd and final reminder notice be sent in late January in paper form. Treasurer Buch presented the ISCP budget as of July 15. The approval of the 2012 budget was deferred to the next board meeting (teleconference). The treasurer's report was approved as presented. The motion was made by director Leif Wathne and seconded by director Jamshid Armaghani. It was suggested that the projected expenses for remainder of 2011 should be included in future treasurer reports.

3. *Activities Committee (presented by Snyder/Roesler)*: Director Roesler updated the board on preparations for the Third Advanced Workshop on Concrete Pavements. Several sponsors have been contacted. The target is to raise \$10,000. The tentative dates for the workshop are July 4-6, 2012. The technical committee is working on the format and agenda for the workshop.

President Snyder noted that some of the ISCP directors and members attended and presented papers at the Concrete Pavement Conference held in Xi'an, China in April 2011. ISCP Honorary member Professor Ernie Barenberg was one of the keynote speakers.

4. *Membership Committee (presented by Armaghani)*: Director Armaghani volunteered to author a document that lists the value of ISCP membership. The draft document will be circulated to the other committee members (Jake Hiller, Leif Wathne and Jeff Roesler) for comments. There was also some discussion about developing and administering a survey to the membership to solicit benefits related information. There are about 60 members who have signed onto the ISCP blog (through LinkedIn). The board members are encouraged to join and also seed some questions to keep the dialog alive.
5. *Technology Transfer Committee (presented by Hiller)*: The committee is focused on developing the online searchable database and the related software. Director Hiller is looking into a software contractor in Chile to assist with this task. The committee plans to launch the pilot version of the database by November, 2011. The committee is planning on posting a few hot topics on the society web site.
6. *Communications Committee (presented by Buch)*: The ISCP newsletter is published on a monthly (nominal) cycle. Secretary Buch noted that Amy Dean is the newsletter editor-in-chief and that she is supported by four associate editors. The editorial team has set up a timeline to produce the newsletter in a timely fashion. Director Hiller is working on finalizing the IJPE special issue on concrete pavements.
7. *Editorial Committee (presented by Perrie)*: Director Perrie reported that 124 abstracts were received for the 10th International Conference. The paper due date is 30-September, 2011. The other members of the editorial committee are Peter Taylor, Jeff Roesler and Ann-Carin Brink.
8. *Nomination Committee (presented by Zollinger)*: Half of the ISCP board is up for rotation. Past President Zollinger is working on soliciting nominations for these positions and will also check with outgoing directors to see if they are interested in being nominated for an additional term. The nomination committee will present a slate by 1-November, 2011. The committee also presented two candidates for the honorary membership category. The names and brief bios of the nominated candidates are to be featured in the August newsletter. Once the nomination packages are finalized, Director Hiller will set up a web-based ballot.
9. *Sustainability Committee (presented by Wathne)*: Director Wathne noted that the committee mission and goals have been posted on the society website. The committee is working on summarizing the contents of the Sustainability conference held in 2010. Four out of the eight sessions have been summarized. The remaining sessions will be summarized soon. Once this document is ready, Director Hiller will post it on the society web page. Director Wathne is working on developing a workshop for the 10th International Conference.

Meeting with the ASCP Board Members

The ISCP and ASCP board members met to discuss the path forward. President Snyder thanked the ASCP board members for hosting the ISCP contingent and also noted that the one-day conference was mutually beneficial. Based on the conversation between the members of the two boards the following topics surfaced to chart the way forward:

- Develop workshops on specific topics related to concrete pavements
- Discussion with regards to whole life modeling of concrete pavements
- Promoting the 10th International Conference in Australia
- Access to the ACPA webinars
- Co-sponsored workshop(s) at the 10th International Conference in Quebec City
- Explore ways to promote interaction between pavement faculty at universities in Australia and the ISCP

Bryan Perrie, George Vorobieff and Luc Rens summarized the member benefits and funding models for the Concrete Society of South Africa, ASCP and EUPAVE respectively.

Extensive discussion took place concerning future ISCP functions, roles and missions. This discussion will continue in upcoming conference call meetings.

The meeting was adjourned at 5:40 pm (local time). The annual membership meeting is scheduled for January 21, 2012 in Washington, D.C. in conjunction with the TRB conference.

Respectfully Submitted by

Neeraj Buch

Secretary-Treasurer