

# **BOARD MEETING**

Friday, January 7, 2011, 1200 GMT  
Teleconference Meeting Minutes

## **Board members and officers in attendance:**

Jamshid Armaghani, Anna-Carin Brink, Neeraj Buch, Jim Grove, Jake Hiller, Erwin Kohler, Bryan Perrie, Jeff Roesler, Mark Snyder, Bo Tian

**Absent board members and officers:** José Balbo, Juan Pablo Covarrubias Sr., Luc Rens, Tim Smith, Stephan Villaret, George Vorobieff, Leif Wathne, Dan Zollinger

## **Call to order/Roll Call**

President Snyder welcomed the board members and called the meeting to order at 1205 GMT. He stated that the purpose of the meeting was get a brief update from each committee chair and an update from each team charged with specific “value added” tasks at the October Board meeting in Sevilla (October 2010).

## **Committee Reports**

**Activities (report presented by Mark Snyder on behalf of José Balbo):** For the Xian conference (April 2011) 17 full manuscripts have been received. There are 14 abstracts for which full manuscripts are still needed. ISCP will provide input to conference organizers regarding the design of the conference technical program.

For the Brazil conference (November 2011) the first call for papers has been announced and distributed.

**10<sup>th</sup> Conference (report presented by Mark Snyder on behalf of Tim Smith):** ISCP has signed the event management contract with AGORA communications. The CP Tech center will handle the advance registration and will also have one or two staff members to assist with the on-site registration.

The financial commitment from FHWA has not been received because of the uncertainty associated with the 2010 fiscal year budget. Tim Smith and Guy Tremblay have secured a few sponsors, but additional work is needed in identifying potential sponsors for the conference.

**Communication (Neeraj Buch):** The January newsletter will be distributed in the next day or two. The committee’s goal is to publish 12 newsletters in a year and will strive hard to meet that goal. With the assistance of President Snyder, the committee has identified (and will contact very soon) pavement professionals (current and past ISCP members) from across the world to serve as regional editors to help ISCP better serve the international concrete pavement engineering community by providing useful information concerning concrete pavement technology around the world.

**Editorial (Bryan Perrie and Anna-Carin Brink):** The committee is recommending the use of the START paper management system for the 10<sup>th</sup> International Conference. The cost of this system is \$800/conference. The committee will manage the papers manually for the Xian conference. The committee has approximately 50 reviewers in their database. The services of these reviewers will be needed for reviewing papers for the Xian conference and the 10<sup>th</sup> International conference. Board Member Roesler and Dr. Peter Taylor will assist the editorial committee in

identifying US based reviewers for the Xian conference from the database of reviewers. The current ISCP format for conference papers will be used for the 10<sup>th</sup> International conference.

**Membership (Jamshid Armaghani):** The committee has reviewed the suggestions presented in the board meeting minutes of the Sevilla meeting. The committee will use these suggestions as a starting point. President Snyder suggested that the committee needs to meet (via teleconference) and develop a strategy on approaching corporate members regarding their expectations from ISCP.

**Nominating (Mark Snyder on behalf of Dan Zollinger):** The committee has received two nominations for honorary members and past president Zollinger is working on putting these packages together.

**Technology Transfer Package (Jake Hiller):** The committee chair Hiller indicated that the document database can be created within the GLOBAT service. The committee will present an example of the database at the ISCP general meeting scheduled for January 22, 2011 (at the TRB conference). Once the framework is established, the committee chair recommended hiring someone on an hourly basis to populate the database. There was discussion about sub-contracting the effort (developing the framework and coding) as there is a monetary line item allocated in the ISCP budget. The committee chair will investigate the possibility of hiring an outside contractor if the price is right. For the HOT TOPICS section the committee suggested adding a hot link on the main page of the ISCP website rather than revamping the website. As a start presentation slides (TRB permission will be needed) from the various TRB webinars (sponsored by committee AFD50) can be posted on the site. Board member Roesler will look into the most appropriate platform for hosting a blog. He will report on his findings at the upcoming ISCP general meeting on January 22, 2010.

**Miscellaneous:** President Snyder will ask Board Member Vorobieff to inform the board regarding the arrangements for the ISCP/ASCP joint meeting scheduled for August 2011.

The next annual membership meeting is scheduled for January 22, 2011 from 5:30-8:00 pm at the Omni Shoreham Hotel Congressional Room in Washington, D.C. in conjunction with the TRB conference.

Respectfully submitted,  
Neeraj Buch  
Secretary-Treasurer