

## Minutes to ISCP Board of Directors Meeting on June 30<sup>th</sup>, 2011

- 1) Members on the conference call line:
  - Mark Snyder (President)
  - Tim Smith
  - Dan Zollinger
  - Jeff Roesler
  - George Vorobieff
  - Jamshid Armaghani
  - Jim Grove
  - Tim Smith
  - Prof. José T. Balbo
  - Juan Pablo Covarrubias
  
- 2) Treasure / Secretary Report
  - a. Mark Snyder gave the update on behalf of Neeraj Buch
  - b. Mark reviewed the Expense Report sent to committee members prior to the conference call. It appears we are in line with the budget.
  - c. Mark noted membership was down to 121 paying members. We must show added value to members. Greater discussion later on this topic.
  
- 3) Committee Reports
  - a. China Conference –Mark noted the conference was attended by 150 to 200 people but most were students. This was a 1 ½ day seminar. Nine papers were published (6 or 7 were ISCP members papers). Treated well by the host people.
  - b. Australia Conference – George Vorobieff noted everything is on schedule. He requested people put in papers ASAP for the conference. Will be touring concrete pavements including concrete roundabouts that have had great success with in Australia. There will be a Board of Directors meeting from 8 to 5 PM. There will be a one day workshop. Internet will be available for attendees.
  - c. Brazil Conference –Prof. José T. Balbo noted registration is open now and any ISCP member can register for same price as IBRACON members. Thirty-four papers have been received but is not getting much help reviewing the papers. This is a joint conference with two other groups (IBRACON and Univ of Sao Paulo. Have received conference funding from USP; still working on funding from other sources. Need more sponsors to help with conference costs. Two conferences (IBRACON Conference and this workshop) are being run back to back.
  - d. 3<sup>rd</sup> Workshop on Advanced Modeling of PCCP – Prof. Jeff Roesler noted nothing finalized on the Workshop location but are looking at options such as possibly at the University of Laval. Looking to develop a list of people to sponsor the workshop. The workshop will be before the 10<sup>th</sup> ICCP conference but July 4<sup>th</sup> holiday is a bit of an issue.
  - e. 10<sup>th</sup> ICCP conference – Mark Snyder report on the abstracts for Bryan Perrie and noted things are progressing well. To date 124 abstracts have been received and all accepted with only a few having issues which will have to be addressed in the paper. Authors were contacted to let them know their papers were accepted and to have completed papers submitted by September 30<sup>th</sup> 2011. It was also agreed that additional papers would be accepted for review if the completed paper was submitted by the September 30<sup>th</sup> deadline. Past history has shown that several

accepted abstracts will not have papers submitted for them. Peter Taylor and Jeff Roesler were recognized for their assistance to Bryan Perrie in the reviews. Abstracts / paper submittal software is working well.

Tim Smith reported the conference planning is going well. Conference Steering committee is concentrating efforts on the conference sponsorship. A contact list has been prepared and letter has been produced as a guide for individual sponsorship. A three pronged approach is being undertaken: E-mail the letter, mail the letter and call the person so they get the notice three times. There are 12 workshop spaces and a list of several topics has been developed but ideas from ISCP Board members would be appreciated. A brochure for the conference is also being worked on and should be completed by the middle of August. A copy of the second draft will be sent to the ISCP Board for potential comment. The key is to have a finalized document by the end of August so the document can be handed out to the September and October conferences such as ACI, TAC and SWIFT.

- f. Nominations Committee – Two candidates are being nominated for Honorary Membership in ISCP. Dan Zollinger will have nomination packets prepared for the upcoming Board meeting in Australia.
- g. Lengthy discussion occurred on the need to make the Association more attractive for potential members. Juan Pablo Covarrubias will be making a short form on what people are looking for: what are expectations of ISCP members; what can we do to help members; want sustaining membership. Looking at developing a PR brochure to attract members. What needs to be in brochure? Mark Snyder mentioned this issue will be a major topic for the Sydney meetings and noted that there are two parts to the membership issue:
  - 1) Having something to offer and publicizing it.
  - 2) Personal contact with potential members to ask them to join. Sending e-mail does not work as it is easy to delete or forget about. A personal call helps. We must retain membership too.

**Mark asked everyone to prepare ideas on how to promote people to join ISCP for the next call.**

- 4) Other business
  - a. No one brought any other business
  - b. Next conference call set for July 21<sup>st</sup> 2011.

Prepared by Tim Smith

July 19<sup>th</sup>, 2011