

International Society for Concrete Pavements, Inc.

<http://www.concretepavements.org>



MEMBERSHIP AND BOARD MEETING MINUTES

Sunday, August 17, 2008 10h00
Golden Gate A2, Marriott Hotel
San Francisco, CA, USA
(Approved Jan 10, 2009)

Call to Order, Introductions (Zollinger)

The meeting was called to order by President Zollinger at 10h10. All attendees introduced themselves (see Attachment A for list of attendees).

Review and Approval of January 2008 and August 2007 Meeting Minutes

Necessary corrections to the January 2008 meeting minutes: correct the date on the attendance list and remove Bryan Perrie's name (he was not present at this meeting).

Balbo and Perrie moved and seconded the approval of the January 2008 Meeting Minutes. The motion was passed on a voice vote.

Buch and Balbo moved and seconded the approval of the August 2007 Pilanesburg meeting minutes. The motion passed on a voice vote.

Officer and Committee Reports

President's Report (Zollinger)

President Zollinger recapped the prior day's Board meeting, including the following items:

- ISCP will hire administrative assistant support for the remainder of 2008 and will look for an executive director for the longer term. Mark Snyder and Dan Zollinger are to report back on progress on these matters at the January 2009 meeting.
- To accommodate changes in Society organization and to increase our ability to provide technical assistance, our revenue stream needs to be increased. Individual membership dues were increased from \$50 to \$100 in \$25 increments. Organizational membership rates and benefits will be examined by a committee to look at the possibility of a 3-tiered system of organizational membership with varying amounts of dues and benefits.
- New committees formed include the membership committee, tech transfer committee and activities committee. Bryan Perrie and Mike Darter will chair the tech transfer committee; they will be investigating the feasibility of having the Society serve as a means to provide links to all available concrete pavement-related reports (or to sites containing these reports).

DISCUSSION. It was noted that the increases in membership dues may reduce membership. There was also a brief discussion about whether to use a part-time secretary or graduate student to provide the required administrative support services.

It was asked whether ISCP could make a listserv available for distribution to members; President Zollinger said that his was a concept that should be considered.

- The formation of the Australian Society for Concrete Pavements was described, along with Mentioned formation of ASCP and brief discussion of MOU.
- The charges of the activities committee and membership committee were described. Members were solicited to participate on all ISCP committees.
- Changes in the nomination and election processes for Directors and Officers were described, along with changes in the requirements for nomination of both Officers and Directors.

Secretary-Treasurer's Report (Snyder)

Mark Snyder presented the Secretary-Treasurer's report (see Attachment B), describing the current status of Society expenditures and providing explanations for all line items that appear to be significantly above or below budget as of the meeting date. This report was approved at the Board meeting on August 16 and did not require re-approval.

9th International Conference Chair Report (Hall)

Katie Hall provided an update on Conference statistics – 72 papers submitted, 18 sessions, numerous moderators, 9 workshops. Attendance is down slightly from 2005, mainly due to lack of DOT attendance (due to travel and budget restrictions). She stated that we can expect this to be the model for the future. She described tentative plans for holding the 10th International Conference in 2012 in Canada.

2nd Fundamental Workshop Chair Report (Khazanovich/Roesler)

Lev Khazanovich described a successful workshop held earlier in the week, one that was well-attended by people from 7 different countries. There are plans to continue to hold this event in conjunction with future Conferences and, perhaps, in off-conference years. In response to a question by Jamshid Armaghani, Lev stated that pdfs of workshop materials will be posted on the ISCP website and that a brief presentation concerning the workshop would be made during the Conference plenary session.

Liaison Reports

Leif Wathne (ACPA) announced that the National Concrete Consortium meeting would be held in Minnesota on Sep 23-25 and that the ACPA Annual Meeting would be held in San Antonio, TX on Dec 3 – 5, with Tech Day on the last day.

Suneel Vanikar (FHWA) announced that a new CRCP Workshop Series would begin in January/February 2009. He described how the FHWA-sponsored Scanning Tour of Long-Life PCC Pavements in Europe has resulted in FHWA emphasis on two new technologies: the use of fabric interlayer in unbonded concrete overlays and the use of two-lift paving. He reminded everyone about the upcoming Two-Lift Paving open house in Abilene, KS (which will also look at different surface textures and the use of different materials) on Oct 16.

George Vorobieff (ASCP) described how Australia's concrete pavement promotion group began falling apart in 2007 because of administrative problems. The Australian Society for Concrete Pavements (ASCP) has now been formed using similar principals and goals as ISCP. George described the function of the organization. He mentioned that diamond grinding machines are now being brought to Australia and that several successful rehabilitation projects have been completed. There is an increased emphasis on innovation in design and construction in Australia.

Jamshid Armaghani (Florida Concrete and Products Assn, ISCP Director) reported on the promotion of ISCP in Guatemala, where he attended Board meeting of the cement association there. There appears to be much eagerness to work with us, as the need for technology transfer to poorer countries is acute. It was suggested that we help them with two workshops in Costa Rica and Peru in 2009. They are also considering doing a larger conference in 2010 with the financial support of ISCP and others.

Leif Wathne (ACPA) announced that Ecuador is having a concrete paving seminar in November 9-11 and is looking for speakers. Simultaneous translation will be provided. He is also seeing increased general interest in concrete pavements, and he noted that there is going to be a need to bring many consultants up to speed on concrete pavement design/construction; this is a role that ACPA, ISCP and other groups can play.

Bryan Perrie (Cement and Concrete Institute [South Africa]) described how the 2010 World Cup (Football) will be held in the Johannesburg area, and that this has resulted in about \$2B in concrete paving improvements over the next two years. As a result, concrete pavers are coming to South Africa for the first time. He also plugged a presentation in Session 18 on Ultrathin Whitetopping.

Bo Tian (Research Institute of Highway, P.R.C.) provided a brief update on concrete pavement construction in China.

Ashutosh Gautam (National Highways Authority of India) described the need for more information on rigid pavement technology in India. About 35-40 percent of highway paving projects are now being built using concrete for 4-, 6- and 8-lane roads. About 6,500km of 2-lane PCC pavement have been constructed in the last 6-7 years. On behalf of the Government of India, he requested that ISCP organize a conference or workshop in India at least once during 2009.

Old Business

There was none that had not been covered previously in the meeting.

New Business

Recognition of New Corporate Members

President Zollinger recognized (and thanked) new corporate members Commercial Metals Company and Dynatest Consulting.

Memorandum of Understanding (MOU)

Mark Snyder provided a brief description of the Memorandum of Understanding (MOU) that is being developed to formalize relations between ISCP and similar organizations (such as ASCP).

Presentation by MTQ

Denis Thébeau made a presentation on behalf of the Ministry of Transportation – Quebec in support of their bid to host (and possibly organize) the 10th International Conference on Concrete Pavements in 2010.

Suneel Vanikar (FHWA) noted that FHWA has been an organizer of this conference since the beginning more than 25 years ago. He stated that this conference is a major tech transfer effort as far as FHWA is concerned. FHWA likes and supports the conference, but will have a hard time sponsoring the conference if it is held outside of U.S. Will be able, at most, to send a couple of people, and will probably not be able to provide any financial support. He noted that once the tradition of providing financial assistance is interrupted, it will be very hard to re-start.

We can try, but it will be difficult. He suggested consideration of a compromise location on the U.S.-Canada border (Niagara Falls, for example), which would allow U.S. attendees to stay on the U.S. side and attend in Canada.

Much discussion took place concerning the merits of hosting the event in various locations. President Zollinger charged Tim Smith and Conference Steering Committee with considering and evaluating the issues and moving the planning process forward.

George Vorobieff (ASCP) suggested that we need to look into producing conference brochures in many languages to promote attendance.

Good and Welfare/Announcements

Next Annual Meeting: Saturday, January 10, 2009, Washington, DC, USA, 17h30 EST

Other Announcements (Upcoming Events and Activities)

ACI Convention in St. Louis Nov 1-5, 2008

SURF 2008 meeting in Slovenia on October 21-22

PIARC Road Committee will meet in conjunction with SURF

Leif Wathne (ACPA) noted the need to link regional conferences internationally with ISCP using the "South Africa Model" that was implemented in 2007.

Neeraj Buch moved to adjourn the meeting (Snyder seconded the motion). Approved on a voice vote.

Respectfully submitted,
Mark B. Snyder
Secretary-Treasurer

ATTACHMENT A
August 17, 2008 ISCP Membership Meeting Attendees

<u>Name</u>	<u>Affiliation</u>
Jamshid ARMAGHANI	Florida Concrete and Products Assn, USA
José BALBO	University of São Paolo, BRAZIL
Ernest J. BARENBERG	University of Illinois (Ret), USA
Anna-Carin BRINK	UWP Consulting, SOUTH AFRICA
Neeraj BUCH	Michigan State University, USA
Tom BURNHAM	Minnesota DOT, USA
Halil CEYLON	Iowa State University, USA
Jean-Pierre CHRISTORY	LROP, FRANCE
Juan Pablo COVARRUBIAS	TCPavements, CHILE
Michael DARTER	ARA, Inc., USA
Ashutosh GAUTAM	National Highway Authority, INDIA
Jim GROVE	CP Tech Center at Iowa State University, USA
André JASIENSKI	FEBELCEM, BELGIUM
Katie HALL	Consultant, USA
Jake HILLER	Michigan Technological University, USA
Tom KAZMIEROWSKI	Ministry of Transportation Ontario, CANADA
Lev KHAZANOVICH	University of Minnesota, USA
Erwin KOHLER	Dynatest, USA
Roger LARSON	Applied Pavement Technology, USA
Fabio MISERI	AITEC, ITALY
Anol MUKHOPADNYAY	Texas A&M University
Bryan PERRIE	Cement and Concrete Institute, SOUTH AFRICA
Shunzhi QIAN	Delft University of Technology, NETHERLANDS
Luc RENS	FEBELCEM, BELGIUM
Habib SADID	Idaho State University, USA
Karl SMITH	Caltrans, USA
Tim SMITH	Cement Association of Canada, CANADA
Rosendo SORVCO	IBCH
Mark B. SNYDER	Consultant and ARA, Inc., USA
Jussara TANESI	FHWA/SALUT, USA
Shiraz D. TAYABJI	Fugro Consultants, Inc., USA
Denis THÉBEAU	Quebec Ministry of Transportation, CANADA
Bo TIAN	Research Institute of Highway, P.R.C.
Steve TRITSCH	CMC Americas, USA
Sam TYSON	FHWA, USA
Suneel VANIKAR	FHWA, USA
George VOROBIEFF	Head-to-Head International, AUSTRALIA
Leif WATHNE	ACPA, USA
Dan ZOLLINGER	Texas A&M University, USA

ATTACHMENT B
Secretary-Treasurer's Report
August 17, 2008 ISCP Membership Meeting

ISCP Membership Report
Prepared by M. B. Snyder for the Board of Directors
August 16, 2008

End of 2007		2008 Goal	As of 8-16-08
10	Corporate	16	12
177	Individual	210	169
11	Student	30	27
14	Honorary	14-16	14
202	Total	~255	210*

* includes 43 new members; 29 countries represented

2008 ISCP Operating Budget (Proposed vs Actual as of 8-16-08)						
prepared by M.B. Snyder, 8-16-08						
INCOME	2008 Approved		2008 Actual to Date		Actual as % of Budget	
Dues - Annual Membership						
Individual	\$10,000		\$4,785		48%	
Corporate	\$14,000		\$1,500		11%	
<i>Total Dues - Annual Membership</i>		\$24,000		\$6,285		26%
External Conference Support						
Government Support						
Industry Support			\$14,500			
<i>Total External Support</i>		\$0		\$14,500		0%
Investment Income	\$2,000	\$2,000	\$955	\$955	48%	48%
Other Income						
Registration Fees - 2nd Fundamental Workshop	\$9,450		\$11,340			
Return of 9th Conference Expenses	\$26,720					
Sale of Publications	\$0		\$0		0%	
January Dinner Co-Pays from Members	\$250		\$169		68%	
<i>Total Other Income</i>		\$36,420		\$11,509		32%
Total Income		\$62,420		\$33,249		53%

	2008 Approved		2008 Actual to Date		Actual as % of Budget	
EXPENSES						
Services						
Accounting	\$1,700				0%	
Other						
<i>Services - TOTAL</i>		\$1,700		\$0		0%
Bank Service Charges	\$175	\$175	\$52	\$52	30%	30%
Credit Card Service Fees	\$400	\$400	\$588	\$588	147%	147%
Insurance						
Liability Insurance	\$350				0%	
International Travel Liability	\$2,680					
Director and Office Insurance	\$1,407				0%	
<i>Insurance - TOTAL</i>		\$4,437		\$0		0%
Office Supplies/Services and Equipment						
General Office Supplies	\$650		\$100		15%	
Printing: Member Cards, Etc.	\$100		\$57			
Postage and Delivery Charges	\$500		\$233		47%	
General Office Services (Mailing-related)	\$300		\$169		56%	
Office Equipment	\$200		\$1,070		535%	
Software	\$200		\$160		80%	
<i>Office Supplies/Services and Equipment - TOTAL</i>		\$1,950		\$1,789		92%
Website Expenses						
Hosting	\$150		\$95		63%	
Content Updates	\$250				0%	
<i>Website Expenses - TOTAL</i>		\$400		\$95		24%
Utilities						
Telephone	\$350		\$484		138%	
Internet Access						
<i>Utilities - TOTAL</i>		\$350		\$484		138%
9th Int'l Conference Expenses						
Management Services	\$8,000		\$8,000		100%	
Call for Papers: Graphics and Printing Expenses	\$0				#DIV/0!	
Conf. Reg. Brochures: Graphics and Printing Expenses	\$7,000				0%	
Exhibitors Brochures: Graphics and Printing Expenses	\$220				0%	
Travel (Conference Planning, Site Visits)	\$3,000				0%	
Promotional Items (Hats, etc.)	\$2,500				0%	
Other (Pull-up Banner, Office Supplies, Shipping)	\$0		\$600			
<i>9th Int'l Conference Expenses - TOTAL</i>		\$20,720		\$8,600		42%
2nd Fundamental Conference Expenses	\$9,450	\$9,450	\$6,650	\$6,650		
International Activity Support						
SCAN Tour Support	\$0				0%	
Other	\$2,500		\$542		22%	
<i>International Activity Support - TOTAL</i>		\$2,500		\$542		22%
Meeting Expenses						
Annual January Meeting	\$2,000		\$3,276		164%	
Mid-Year Meeting	\$0				0%	
Other Meetings	\$1,000				0%	
<i>Meeting Expenses - TOTAL</i>		\$3,000		\$3,276		109%

Travel Expenses						
Board Travel Subsidy & Reimbursement (2007 Strategic Planning Retreat)	\$1,656		\$2,406		145%	
Travel (Officer Meetings)		\$1,656		\$2,406		145%
<i>Travel Expenses - TOTAL</i>						
Miscellaneous	\$0	\$0		\$0	0%	0%
TOTAL EXPENSES		\$46,738		\$24,482		52%
NET INCOME		\$15,682		\$8,767		56%