



MEMBERSHIP AND BOARD MEETING

Saturday, January 10, 2009

Marriott Wardman Park Hotel, Wilson Room B

Washington, D.C., USA

Meeting Minutes (Reviewed and Approved Jan 9, 2010)

Call to Order, Introductions

The meeting was called to order by President Zollinger at 17h48. All attendees introduced themselves (see Attachment A for list of attendees).

Review and Approval of August 2008 Meeting Minutes

Buch and Forster moved and seconded the approval of the August 2008 meeting minutes. The motion passed on a voice vote.

Officer and Committee Reports

President's Report (Zollinger)

President Zollinger opened his remarks by briefly summarizing the 9th ICCP held in San Francisco in August. He noted that comments concerning the conference were generally good and that the conference could be considered fairly successful. He thanked everyone who helped to make it successful.

He stated that we are now moving ahead to the planning of the 10th ICCP (tentatively scheduled to be held in Canada in 2012), for which Tim Smith is the chair.

Zollinger then described efforts to activate and populate the new standing committees. He announced the following chair appointments:

- Technology Transfer – Bryan Perrie (SOUTH AFRICA) and Mike Darter (USA)
- Membership – Juan Pablo Covarrubias (CHILE)
- Activities – José Balbo (BRAZIL)

Dan then encouraged the chairs to reach out to the membership for increased participation. ISCP members interested in serving on these (or any of the seven standing committees) are asked to contact Dan Zollinger (d-zollinger@tamu.edu) or the committee chairs.

Secretary-Treasurer's Reports (Snyder)

Mark Snyder presented the Secretary's report (see meeting handout packet for details). He then presented the Treasurer's report (see meeting handout packet), noting that overall 2008 net income was very close to the budgeted amount, although there was a great deal of variance on some line items due to the way that conference finances were handled. In addition, dues revenue appears to be down because dues invoices went out late, which will result in an increase in dues revenue during the next calendar year. He also discussed other unusual expenditures (e.g., the January 2008 meeting expense for A/V equipment and ISCP's subsequent purchase of A/V equipment to avoid such charges in the future) and savings (e.g., doing 2007 tax returns without outside help).

Tim Smith moved (and Tom Kazmierowski seconded) the approval of the treasurer's report. The motion passed on a voice vote.

9th International Conference Chair Report (Snyder for Hall)

Mark Snyder described the progress in closing out the 9th ICCP. He noted that about 325 people participated in the conference. He acknowledged that problems with the event coordinator had adversely affected the conference and that all remaining conference fulfillments (of proceedings, backpacks, etc.) had just been completed. As of the date of the meeting, there were still some unresolved collection matters, a dispute concerning food costs with the hotel, and a final payment to be made to the event coordinator. Depending upon how all of these items were resolved, it was expected that the bottom line would be very close to breaking even (within about \$8000 either way).

Technology Transfer Committee Report (Darter)

Dan Zollinger discussed ISCP's evolving relationship with EUPAVE and described some of the fundamental differences between the two organizations, along with areas of commonality.

Mark Snyder described the December meeting between ISCP and EUPAVE representatives in Belgium, described the development of the draft memorandum of understanding between the two organizations (see meeting packet handouts) and covered talking points provided by Bryan Perrie, who also attended the meeting as the committee chair.

Mike Darter described the need for technology transfer through ISCP, and Jake Hiller described technology transfer work being done on website to put concrete pavement-related reports, papers, theses, photographs and other things on the website (some in "members only" areas of the website to provide additional value to ISCP members).

Memorandum of Understanding Ad Hoc Committee Report (Snyder for Vorobieff)

Mark Snyder briefly described the work accomplished by the ad hoc MoU committee chaired by George Vorobieff. He presented a draft MoU for consideration (see handout packet) and discussion under New Business.

Other Committee and Liaison Member Reports/Announcements

Juan Pablo Covarrubias (Membership Committee Chair) discussed the need to add value to ISCP membership. He noted the difficulties in getting technical information outside of the U.S. (particularly in South America) and suggested that abstracts of technical reports and theses be posted on the ISCP website. He also noted that when many developing countries need to hire a consultant or design engineer or to buy equipment, they don't know who to contact. He suggested that ISCP provide this sort of information through a database of companies with representatives/contacts in different countries and lists of contractors who do work of various types in various areas.

He noted the need to solicit ideas from members concerning how best to make the Society useful to them. He suggested providing registration discounts for members who attend ISCP-sponsored conferences, with depth of discount increasing with length of time that the person has been a Society member. Mr. Covarrubias will be putting together a proposal for adding value to the Society to help recruit members.

He also asked about whether ISCP could/should be involved in promoting technology related to industrial floors (i.e., slabs-on-grade). There was a bit of discussion about duplication of efforts with ACI (which has a committee on the topic). In the end, the consensus seemed to be that this was certainly an area that could fall under ISCP's mission and that we shouldn't explicitly exclude it.

Mark Snyder presented George Vorobieff's proposal to host the summer working Board Meeting in conjunction with a seminar in August 2009 in Australia (following the South Africa model developed in 2007). Of the Board members present, 9 expressed definite interest in participating in the Australia conference and meeting.

Jamshid Armaghani described the outgrowth of his 2008 ISCP-sponsored trip to Guatemala: 1st concrete pavement workshop to be held in Peru in April, 2009 and 2nd in Costa Rica. They would like to get the involvement of ISCP speakers and need to determine only what topics can be presented, and who is best-suited and available to go. Travel expenses and accommodations will be fully paid – we need only give our time.

José Balbo announced that he is starting to plan the 2nd International Conference on Best Practices (similar to the 2007 conference) for a Brazilian location in 2011. He wants to make this a South American Conference headed by ISCP (without IBRACON) and organized by local universities. Juan Pablo Covarrubias noted the need to move the conference around South American and José Balbo said that it could be held every 4 years and rotated among selected South American locations.

Leif Wathne provide an update on ACPA activities. He noted that the annual reception at Willard Hotel would be held on Monday evening and he provided details concerning transport to and from the event. He described a number of new ACPA publications, including one on Mixture Design, one on Jointing, one on recycling, one on life cycle cost analysis, and one Construction Field Reference for Concrete Pavements. He also announced the National Concrete Consortium meeting in San Antonio, TX, USA (March 30 – Apr 2). He stated that ACPA is offering lots of training opportunities for 2009 – 32 webinars. There will also be a professors' seminar this summer. Visit www.pavement.com or www.acpa.org to view resources.

Leif also noted the need to get everyone engaged in the process of lobbying for more infrastructure in the upcoming stimulus package.

Mike Darter (Technology Transfer Committee Co-Chair) noted that the tech transfer efforts are really picking up steam. Bryan Perrie and Mike are going to organize this thing more and get more representatives from Universities and consultants to get publications on loaded onto the website. He noted that they will need to have some budget for people on the ground to get this thing moving. Mark noted that the proposed 2009 budget includes \$5k for this sort of thing.

Jamshid Armaghani noted the movement towards “green highways”, etc. and that the 9th ICCP workshop on this topic was very good, but that we should add something to the webpage concerning green highways ... white papers, etc. We should have readily available material on the site to help people when they need quick answers/justifications for using concrete. Discussion supported the need for this sort of thing. Tim Smith noted that he and Rico Fung had produced a 2-page summary that would be useful for this purpose. Dan Zollinger stated that much of this sort of thing falls under the T-squared committee, which should set up a “Hot Topics” section on the website.

Old Business

10th International Conference Chair Report (Smith)

Tim Smith noted that he has been having discussions with Suneel Vanikar of FHWA on issues concerning FHWA sponsorship of the 10th ICCP if it is held in Canada. The situation may not be as dire as it was considered before. He has obtained information concerning the ISAP conference held previously in Quebec City and he plans to meet with the MTQ at the end of January to discuss issues and develop preliminary plans for our conference. Tim is now starting to solicit volunteers for the chairs and members of the various committees and groups that will make up the steering committee. He also noted that he would like to review the time frame options for the conference, possibly considering an October conference for better EU participation and lower rates on hotel and meal costs.

Tom Kazmierowski noted the importance of having a small group of organizers of previous conferences on the committee to ensure a degree of institutional memory and continuity.

There was additional discussion concerning conference pricing and the number of meals and other things that would be included for the cost of registration.

Australia Workshop and Board Working Meeting (Snyder for Vorobieff)

This items was covered under committee reports previously.

Options for Administrative Assistance (Snyder)

Mark stated that he not had been hiring hourly workers to assist with some of the more mundane and time-consuming activities (such as mailing membership renewals) and had used only a small fraction of the approved funding for hiring administrative assistance. He noted that he would continue to use this approach, but would also be looking toward a more permanent solution in the coming months.

Review of Memorandum of Understanding for Affiliate Organizations (Snyder for Vorobieff)

There was a great deal of discussion concerning passages in the draft MoU dealing with membership privileges and whether the MoU as drafted would detract from ISCP membership. In addition, it was noted that some aspects of the document appeared to be “one-way” and not mutually beneficial. The committee will take these matters under advisement and will prepare a revised MoU for Board consideration in the coming months.

Solicitation of Committee Members (Zollinger)

This was discussed previously under the President’s report.

New Business

Solicitation of Nominees for Honorary Membership (Snyder)

Mark Snyder noted that there were no Nominees for Honorary membership in 2008. He reminded everyone of the requirements and procedures for Honorary Membership and requested nominations for 2009 be submitted by June 2009.

Solicitation of Nominees for BOD, Officers (Zollinger)

Dan Zollinger noted that 2009 is an election year that will feature the election of all ISCP officers and 7 Directors. Elections will be held using the process voted upon at the August meeting and nominations are now being solicited for the fall elections.

Accounting (Tax) Proposal (Snyder)

Mark Snyder presented a proposal for review of the Society books and preparation of Society taxes for 2008 by the accountant that prepared the 2006 taxes. It was moved and seconded (by Tim Smith and Jake Hiller) that ISCP retain this accountant's services, and the motion was approved on a voice vote

2009 Budget Proposal (Snyder)

Mark Snyder presented the proposed 2009 operating budget (see attached meeting handout packet). Acceptance of the budget was moved and seconded by Jim Grove and Jamshid Armaghani and approved on a voice vote.

Good and Welfare/Announcements

Next Annual Meeting

It was determined that the next Annual meeting would be held at the same hotel at approximately the same time on Saturday January 9, 2010.

Other Announcements (Upcoming Events and Activities)

FHWA is sponsoring the PIARC D2 Committee meeting in Irvine, CA, USA in April 2010.

Tom Kazmierowski moved to adjourn, seconded by Erwin Kohler, and the motion was approved on a voice vote at 19h44.

Respectfully submitted,
Mark B. Snyder
Secretary-Treasurer

ATTACHMENT A
January 10, 2009 ISCP Annual Board and Membership Meeting Attendees

<u>Name</u>	<u>Affiliation</u>
Ahmad ARDANI	ARA, Inc. USA
Jamshid ARMAGHANI	Florida Concrete and Products Assn, USA
José BALBO	University of São Paulo, BRAZIL
Neeraj BUCH	Michigan State University, USA
Greg CLINE	NAVFAC, USA
Jean-Pierre CHRISTORY	LROP, FRANCE
Juan Pablo COVARRUBIAS	TCPavements, CHILE
Michael DARTER	ARA, Inc., USA
Norb DELATTE	Cleveland State University, USA
Francisco EVANGELISTA	University of Illinois, USA
Stephen FORSTER	FHWA (retired)/Consultant, USA
Rico FUNG	Cement Association of Canada, CANADA
Cristian GAEDICKE	University of Illinois, USA
Nasir GHARAIBEH	Texas A&M University, USA
Jim GROVE	FHWA, USA
Edward GUO	SRA Consultants, USA
Jake HILLER	Michigan Technological University, USA
Tom KAZMIEROWSKI	Ministry of Transportation Ontario, CANADA
Lev KHAZANOVICH	University of Minnesota, USA
Erwin KOHLER	Dynatest, USA
Roger LARSON	Applied Pavement Technology, USA
Kevin McMULLEN	Wisconsin Concrete Paving Association, USA
Shree RAO	ARA, Inc., USA
Roger SCHMITT	Florida DOT, USA
Gordon SMITH	Iowa Concrete Paving Association, USA
Tim SMITH	Cement Association of Canada, CANADA
Mark B. SNYDER	Consultant and ARA, Inc., USA
Shiraz D. TAYABJI	Fugro Consultants, Inc., USA
Bo TIAN	Research Institute of Highway, P.R.C.
Steve TRITSCH	CMC Americas, USA
Sam TYSON	FHWA, USA
Suneel VANIKAR	FHWA, USA
Leif WATHNE	ACPA, USA
Nancy WHITING	Purdue University, USA
Moon WON	Texas Tech University, USA
Corey ZOLLINGER	CEMEX, USA
Dan ZOLLINGER	Texas A&M University, USA