

## **COMBINED ANNUAL MEMBERSHIP AND BOARD MEETING**

Saturday, January 21, 2012, 17h30 EST  
Omni Shoreham Hotel, Congressional Room  
Washington, DC, USA

### Meeting Minutes

#### **Call to Order, Introduction**

The meeting was called to order by President Snyder at 17h32. All attendees introduced themselves (see attachment A for list of attendees).

#### **Review and Approval of January 2011 Meeting Minutes**

Jim Grove moved to accept the meeting minutes as submitted, Tim Smith seconded the motion. The meeting minutes were approved on a voice vote.

#### **Officer and Committee Reports**

*President's Report (Snyder):* President Snyder briefly summarized the (i) history of ISCP; (ii) ongoing planning of the 10<sup>th</sup> ICCP conference; (iii) activities that ISCP undertook over the 2011 calendar year; (iv) membership status; and (v) future plans for the society and ideas for growing the membership roster.

*Secretary-Treasurer's Report (Buch):* Neeraj Buch presented membership breakdown for 2011 and noted that renewals for 2012 were coming in at a steady rate. The membership breakdown and the time of presenting the report is as follows (i) 73 individual members; (ii) 7 member organizational employees; (iii) 7 student members; (iv) 17 honorary members and (v) 9 organization members. Membership invoices were first sent electronically and followed up with paper copy invoices.

Neeraj Buch then presented the Treasurer's report, providing a summary of the 2011 closing financial statements and the approved 2012 budget. It was also noted that in 2012 significant expenses associated with the organization of the 10<sup>th</sup> International Conference will occur. The motion to approve the financial report and the secretary's report was made by Lev Khazanovich and seconded by Leif Wathne. The reports were approved by a voice vote. A copy of the approved budget is attached in Appendix B.

#### **Standing Committee Reports**

- *Activities Committee (Jose Balbo)*-Bo Tian summarized the Xian Conference (April 18-20, 2011). The conference was co-sponsored by ISCP. He reported that approximately 75-100 delegates attended the conference, including 8-9 international guests. Mark Snyder (on behalf of George Vorobieff) summarized the ISCP/ASCP conference held in Sydney, Australia. This conference was held during the first week of August, 2011 and was co-sponsored by ISCP. Several of the ISCP directors made technical presentations at this conference. The ISCP board conducted their mid-year meeting and worked on the

strategic plans for the society and had lunch with the ASCP board. During this lunch meeting the ISCP and ASCP director's discussed ways to increase the collaboration between the two societies. Jose Balbo summarized the conference held in Florianopolis, Brazil, in November 2011. ISCP director Bryan Perrie opened the conference. Jose noted that there were 5 invited speakers. This was also a conference co-sponsored by ISCP. Jeff Roesler presented the status (planning) of the 3<sup>rd</sup> Advanced Workshop on Concrete Pavements to be held in Quebec, Canada from July 5-7, 2012.

- *10<sup>th</sup> International Conference (Smith)*-93 papers were received over the submission window. The papers have been sent out for reviews. The deadline to receive the student posters for the conference is April 1, 2012 and the reviews will be communicated to the students by April 15, 2012. There are 50 rooms set aside at the government rate. As of last check 29 of the 50 rooms have been reserved and 74 rooms at the conference rate have been reserved.
- *Technology Transfer Committee (Hiller)* - The online database will be hosted on the society's website. The committee has created a sample database of all the Purdue and ISCP conference proceedings. The committee noted that they will tap into the \$5000 line item to pay for the database code development. The committee is working on issues that relate with the security of the database, developing mini web pages for members and methods to host ISCP sponsored webinars.
- *Sustainability Committee (Wathne)*-The committee review report on GREENROADS 1.0 rating system will be posted once the committee has finished their review.

### **New Business**

Jamshid Armaghani and Stephan Villaret were recognized for their service to ISCP. The newly elected board members were recognized and welcomed. The 2011 honorary member Frans Van Caulwelaert was recognized (in absentia). It was also suggested that the 2012 honorary member selection process be expedited so that the society can recognize the selected member at the 10<sup>th</sup> ICCP. The deadline for receiving the nominations is May 2012.

### **Good and Welfare /Announcements**

- Leif Wathne announced the ACPA reception at the Willard Hotel on Monday 23 January, 2012.
- Next Board Meeting is scheduled during the 10ICCP conference
- The next combined Board and Annual Meeting is scheduled for January 2013 in Washington, DC

### **Other Business**

Jeff Roesler mentioned that there 50 members on LINKEDIN. To increase the visibility of the LINKEDIN discussion board it was suggested that a Tag line be added to the newsletter. There was some discussion about whether to open the LINKEDIN to the public or keep it members only. The discussion was tabled with the suggestion that this will be an agenda item for the next monthly board meeting.

Jeff Roesler, Leif Wathne, Lev Khazanovich, Sherry Sullivan, Dan ollinger, Mike Darter and Erwin Kohler volunteered to serve on the steering committee for the next international conference (11<sup>th</sup>). Possible locations suggested include Hawaii, Cancun (Mexico), Chicago, Minneapolis, Brussels and Houston.

The meeting was adjourned at 18h06 (EST)

Submitted by  
Neeraj Buch

## Appendix A-2011 General and Board Meeting Attendee List

Name	Affiliation
BALBO, Jose	Universidade de São Paulo
BANKS, Emanuel	Arkansas Highway Department
BO Tian	Research Institute of Highways, CHINA
BORDELON, Amanda	University of Utah
BRAND, Alexander	UIUC
BUCH, Neeraj	Michigan State University
BURNHAM, Tom	MN/DOT
CLINE, Greg	Federal Aviation Administration, Washington DC
COVARRUBIAS, Juan Pablo, Jr.	TC Pavements, CHILE
Darter, Mike	ARA/UIUC
FELDMAN, Dulce	CALTRANS
FUNG, Rico	Cement Association of Canada
GAEDICKE, Cristian	Texas State University
GREER, Charles	AMEC E&I
GROVE, Jim	Federal Highway Administration
HAREVY, John	UC Davis/UCPRC
HILLER, Jake	Michigan Technological University
KAZMIEROWSKI, Tom	Ministry of Transportation, Ontario
KHAZANOVICH, Lev	University of Minnesota
KOHLER, Erwin	Dynatest
LARSON, Roger	Applied Pavement Technology
RODDEN, Robert	American Concrete Pavement Association
ROESLER, Jeff	University of Illinois
ROSS, Matt	Penhall
SCHENK, Chris (guest)	Jarden
SCHMITT, Roger	Global Sustainable Solutions
SMITH, Tim	Cement Association of Canada
SNYDER, Mark	American Concrete Pavement Association
SULLIVAN, Sherry	Cement Association of Canada
TYSON, Sam	Federal Highway Administration
WATHNE, Leif	American Concrete Pavement Association
WHITING, Nancy	Purdue University
ZOLLINGER, Dan	Texas A&M University

## Appendix B-Summary Budget

INCOME	2011 Approved		2011 Actual (as of 12/31/2011)		2012 Proposed	
Dues - Annual Membership						
Individual	\$ 10,000.00		\$ 7,035.00		\$ 10,000.00	
Corporate	\$ 14,000.00		\$ 16,000.00		\$ 14,000.00	
<i>Total Dues - Annual Membership</i>		\$ 24,000.00	\$ 23,035.00		\$ 24,000.00	
Investment Income	\$ 500.00	\$ 500.00	\$ 863.33	\$ 863.33	\$ 500.00	\$ 500.00
Misc Income						
Conference and Workshop Income						
Xi'an Conference (Expense Reimb)					\$ 3,000.00	
ASCP Conference (Expense Reimb and Proceeds Sharing)			\$ 8,991.99	\$ 8,991.99		
3rd Workshop - Quebec (Delegate Registrations)					\$ 14,000.00	
10th ISCP Conference						
Delegate Registration Fees			\$ 800.00		\$ 187,500.00	
Exhibitor Registration Fees					\$ 50,000.00	
Sponsor Support (reduced for dues to ISCP)			\$ 21,500.00		\$ 75,000.00	
<i>Total Conference/Workshop Income</i>			\$ 31,291.99		\$ 329,500.00	
<b>Total Income</b>		<b>\$ 24,500.00</b>	<b>\$ 64,182.31</b>		<b>\$ 354,000.00</b>	
EXPENSES	2011 Approved		2011 Actual (as of 12/31/2011)		2012 Proposed	
Bank Service Charges	\$ 100.00		\$ 64.70		\$ 100.00	
Credit Card Service Fees	\$ 700.00		\$ 368.01		\$ 700.00	
<i>Bank and Credit Card Charges and Fees - TOTAL</i>		\$ 800.00	\$ 432.71		\$ 800.00	
Insurance						
Liability Insurance	\$ 350.00		\$ 425.00		\$ 500.00	
International Travel Liability	\$ 2,500.00		\$ 2,500.00		\$ 2,500.00	
Director and Office Insurance	\$ 1,400.00		\$ 1,400.00		\$ 1,400.00	
<i>Insurance - TOTAL</i>		\$ 4,250.00	\$ 4,325.00		\$ 4,400.00	
Office Supplies/Services and Equipment						
General Office Supplies	\$ 500.00		\$ 12.97		\$ 500.00	
Printing: Member Cards, Etc.			\$ -		\$ -	
Postage and Delivery Charges	\$ 500.00		\$ 156.24		\$ 500.00	
General Office Services (Mailing-related)	\$ -		\$ -		\$ -	
Office Equipment			\$ -		\$ -	
Software	\$ 200.00		\$ 200.00		\$ 200.00	
<i>Office Supplies/Services and Equipment - TOTAL</i>		\$ 1,200.00	\$ 369.21		\$ 1,200.00	
Tech Transfer Initiative Support	\$ 5,000.00		\$ -		\$ 5,000.00	
		\$ 5,000.00			\$ 5,000.00	
Website Expenses						
Hosting	\$ 150.00		\$ 169.50		\$ 200.00	
Content Updates	\$ -		\$ -		\$ -	
<i>Website Expenses - TOTAL</i>		\$ 150.00	\$ 169.50		\$ 200.00	
Utilities						
Teleconferencing Fees	\$ 750.00	\$ -	\$ 2,364.14		\$ 2,000.00	
<i>Utilities - TOTAL</i>		\$ 750.00	\$ 2,364.14		\$ 2,000.00	
3rd Int'l Workshop Expenses - Total Projected					\$ 14,000.00	\$ 14,000.00
10th Int'l Conference Expenses - Total Projected		\$ 11,250.00	\$ 11,522.55		\$ 322,500.00	\$ 322,500.00
Services						
Newsletter (Amy Dean)			\$ 6,231.84		\$ 8,000.00	
Administrative (Laura Taylor)	\$ 20,000.00		\$ 1,281.00		\$ 2,000.00	
Accounting Services	\$ 2,000.00		\$ 330.00		\$ 2,000.00	
Other Professional Fees						
<i>Contractor's - TOTAL</i>		\$ 22,000.00	\$ 7,842.84		\$ 12,000.00	
International Activity Support	\$ 3,000.00				\$ 3,000.00	
Xi'an Conference Travel - partially reimbursed above			\$ 7,742.02			
Editorial Services - Xi'an Conference			\$ 951.07			
<i>International Activity Support - TOTAL</i>		\$ 3,000.00	\$ 8,693.09		\$ 3,000.00	
Meeting Expenses						
Annual January Meeting	\$ 1,500.00		\$ 993.08		\$ 1,500.00	
Other Meeting Expenses	\$ 1,000.00		\$ 455.56		\$ 1,000.00	
<i>Meeting Expenses - TOTAL</i>		\$ 1,500.00	\$ 1,448.64		\$ 2,500.00	
Travel Expenses						
Board Travel Subsidy & Reimbursement	\$ 13,500.00		\$ 21,436.28		\$ 4,500.00	
<i>Travel Expenses - TOTAL</i>		\$ 13,500.00	\$ 21,436.28		\$ 4,500.00	
Miscellaneous	\$ 500.00				\$ 500.00	
		\$ 500.00	\$ -		\$ 500.00	
<b>TOTAL EXPENSES</b>		<b>\$ 63,900.00</b>	<b>\$ 58,603.96</b>		<b>\$ 372,600.00</b>	
<b>NET INCOME</b>		<b>\$ (39,400.00)</b>	<b>\$ 5,578.35</b>		<b>\$ (18,600.00)</b>	