



International Society for Concrete Pavements, Inc.

Minutes of the Board/Membership Meeting

Saturday, January 8, 2005, 6:00 p.m.

Marriott Hotel, Washington, DC

(Approved as corrected 8/14/05)

The meeting was called to order at 6:10 p.m. by President Shiraz Tayabji.

President Tayabji noted the passing of Honorary Member Bob Packard and ACPA President/CEO and ISCP Member Val Riva. A moment of silence was observed in their remembrance.

Attendees introduced themselves while attendance rosters and copies of meeting minutes and agenda were distributed. (List of attendees is attached to these minutes.) President Tayabji welcomed all attendees to the meeting, acknowledged that the meeting date and time originally set in January 2004 were changed in July 2004, but noted that attendance at this new time appeared to be good.

President's Report – Shiraz Tayabji

Shiraz began his report with a brief review of the history of the Society, beginning with the organization of the Society in the fall of 1997 after the 1997 Purdue Conference, continuing through its incorporation in Maryland in 1999 and concluding with a review of the purpose of the Society, a list of the standing committees, description of the 7th International Conference (the first organized by ISCP), and a list of the current officers, directors and liaisons. (All of these details are presented in the Society website at www.concretepavements.org and are not repeated here.)

He noted that the Society is stable, but active, with current activities including the planning of the 8th International Conference, the initiation of an electronic Society Journal, a quarterly electronic newsletter and an active website, with more details to be provided on each of these items in subsequent officer and committee reports.

President Tayabji noted that the election of officers and board members is planned for the summer of 2005, with transfer of power to take place at the annual membership and board meeting in January 2006. He noted that the standing committee on Nominations (chaired by Dr. Ernie Barenberg) would be accepting nominations for all positions and that a solicitation for nominations (including self-nominations) would be e-mailed to all current ISCP members within several weeks.

Secretary's Report – Mark Snyder

Mark noted that the Society had 107 dues-paying and honorary members as of December 31, 2004. This number included 3 student members, 10 honorary members and 94 regular individual members (including 18 members of ACPA, an organizational member). The active membership represented 20 different countries. Mr. Snyder noted that new membership cards were mailed with the invoices for 2005 membership dues.

In other secretary-treasurer news, Mr. Snyder noted that all IRS paperwork concerning ISCP's status as a nonprofit entity (503c3) had been completed and submitted at the end of the 5-year provisional period and that final status as a nonprofit entity had been confirmed by the IRS.

He acknowledged the continued development and update of the ISCP website by webmaster Andy Gieraltowski of ACPA, and the new ISCP quarterly newsletter by Erwin Kohler and Jake Hiller. Mark noted that there is also a need to develop ISCP literature for solicitation of members and general promotion of the organization.

Approval of January and July 2004 meeting minutes

One correction to the Jan 04 meeting minutes was noted (attribution to "Dale Grove" should have been "Jim Grove").

The meeting minutes were approved on a voice vote (m/s by Gordon Smith/Tom Kazmierowski)

Treasurer's Report – Mark Snyder

Mark then presented the treasurer's report. In summary, the Society has (as of December 31, 2004) assets totaling \$31,306.87 in checking accounts and certificates of deposit, with no significant liabilities (only postage, meeting room and refreshment charges, website hosting/development charges and FAX/phone charges).

Mark distributed a trial balance sheet for 2004 and proposed budget for 2005.

The Treasurer's Report (2004 Trial Balance Sheet) was approved on a voice vote (m/s by Gerry Krozel/Gordon Smith).

Mike Darter: Does the 2005 budget include a line item for the e-journal?

Mark Snyder: No! We need to add that.

Further discussion and approval of the 2005 budget was deferred to New Business because of proposals to be discussed at that time.

Update on 8th International Conference – Vice-President Dan Zollinger

Dan provided an overview of the current plans for the 8th International Conference, which will be held August 14-18, 2005 at the Sheraton Colorado Springs. He noted that the conference hotel is very nice – a 4-story building with a great view of the Rockies.

The Conference will feature both a technical program (including workshops) and several recreational activities (Pikes Peak Cog Railway Excursion, Fly Fishing Expedition and an excursion to Garden of the Gods/Air Force Academy and Old Colorado City) and the schedule provides time for both. We have 2000 brochures and need member help in distributing these at various sessions and meetings at TRB.

Norb Delatte discussed the three awards that will be presented at the conference this year: the Yoder Award for Outstanding Paper of the Conference, the Friberg Award for Outstanding Paper by a Young Author, and the Robert G. Packard Award for the Outstanding Paper on Concrete Pavement Design. The latter award is a new award that is being sponsored by the ACPA. Robb Jolly of ACPA stated that the winning author(s) will be given a commemorative plaque and that if a full-time undergraduate or graduate student is the primary author, the award may also include a scholarship or grant to continue study related to the topic.

Will Hanson described the final technical program, which will include 3 kinds of technical sessions. 16 technical sessions are planned (two sessions are concurrent) with 4 talks per session (30 min for presentation and Q/A) for a total of 64 technical papers. There will be 4 concurrent workshops, all of which will be repeated. There will also be poster presentations by students during two 30-minute coffee breaks (posters to be on display entire time).

Norb Delatte indicated that more than 70 abstracts have been received to date and he provided a quick review of the numbers of abstracts submitted in each category. He noted that the Feb 15 deadline for paper submissions is absolute because of the short time frame for review and revision of papers. Norb is currently soliciting review group leaders.

Neeraj Buch: Will the conference papers be held to the same word limitations and format as required for the journal?

Norb Delatte: Yes, the 10,000-word limitation for journal (and format requirements) applies to conference proceedings.

Jim Grove provided an overview of the workshop sessions. Three of the workshops will be repeated, and the precast workshop will be different with fabricators and constructors discussing the pros/cons of this technology on Tuesday afternoon.

Neeraj Buch provided an overview of the conference budget, including major income and cost items that were considered in the budget planning process. Income assumptions include 350 registered participants, 20 exhibitors, sponsorship of several organizations (including ACPA, CRSI, PCA, FHWA and othes), and collection of membership fees from all nonmember attendees. Major expenses include the Sunday reception, Monday banquet, printing/electronic copying and distribution of conference proceedings, clerical and office support, awards and steering committee travel expenses.

The room rate for either single or double occupancy is \$109/night plus tax. Registration is \$500 before April 1, \$600 after April 1 (with \$50 discounts for current ISCP members); student registration is \$250 (\$225 for current ISCP members). Neeraj encouraged members to register early for the conference to assist in determining the final budget.

Shiraz: The total conference budget is approximately \$300000, with \$150k from fees, \$30k from exhibitors, and \$120k from sponsors (FHWA, industry). So far we have received pledges and/or checks for \$5k from ACPA, \$3k from PCA, \$1.5k from CRSI, and \$3k (CDN) from CAC. The registration fee has been lowered for government employees.

Will Hansen: Can we lower the registration fee for students to \$50?

Shiraz: No. (Secretary's note: more discussion on this later in the meeting.)

Mike Darter: Sponsorship committee should approach the Texas concrete paving industry for support. They probably do more PCC paving than the rest of the country combined!

Shiraz: We will. We'll talk more about sponsorships later in New Business.

Neeraj Buch: For planning purposes, please indicate your interest in excursion activities on your registration materials.

Shiraz Tayabji: We will also be into the possibility of planning construction technical visits to immediately follow the conference, depending upon local construction activities at the time.

Jim Grove: The T-REX project is underway in the Denver area and is one of the biggest highway construction projects ever.

Shiraz: There are also several whitetopping projects in the area as well.

Norb Delatte described the poster session. The proposed deadline is July 1 (this will be promoted through the newsletter). There are 3 requirements for student participation in the poster session: 1) the student must be registered for the conference, 2) the student must submit a title and abstract describing the poster, and 3) the student must have a faculty co-sponsor.

A general discussion about whether students that participate in the poster session should be charged registration fees. The general consensus was that students who are accepted for participation in the poster session will be matched with ACPA and other member sponsors who will defray (or pay entirely for) their registration fees.

Shiraz described the exhibitor program and noted that there were about 15 exhibitors last year. ISCP is hoping to have at least 20 this year exhibitors this year, including

materials/equip suppliers, consultants, etc. Planning to have lunches and breaks in the exhibit area?

Dan Zollinger: Another ISCP-co-sponsored activity associated with the Conference is a theoretical workshop on fracture mechanics that is being organized by Lev Khazanovich and Jeff Roesler.

Lev Khazanovich: The workshop will be held in conjunction with (but independently from) the Conference on August 10-12 at Copper Mountain Resort in Summit County of Colorado. The need for this workshop is driven the recent release of the 2002 Design Guide. The workshop won't be limited purely to fracture mechanics, but will address many matters related to concrete pavement cracking.

Jeff Roesler: The workshop is being co-sponsored by the University of Illinois, University of Minnesota, ISCP and others. The objectives of the workshop are to review the state-of-the art in rigid pavement design and analysis, limitations of rigid pavement design/analysis, concrete fracture mechanics overview and other topics. Workshop topics will include theoretical, experimental and applied fracture mechanics, numerical simulations, and more. All attendees will participate by invitation only, with a target attendance of 40 people.

The format of the workshop will be that each attendee will submit a 5-page extended abstract or full paper, which will be reviewed. Each attendee will make a brief 15-minute presentation followed by open discussion. There will also be 2-3 keynote speakers. An evening reception is planned for Wednesday Aug 10, followed full days of workshop sessions on Thursday and Friday with dinner on Thursday and a closing banquet on Friday.

The workshop cost is USD\$625, which pays for everything – 3 nights hotel, workshop registration, food, etc. Registration is required by March 1 registration, with final paper submittals due by May 15 and authors being notified of the acceptance of their papers by June 1.

Shiraz Tayabji noted that this is a self-supporting workshop with no financial tie-in with 8th Conference.

Mike Darter noted that this format is similar to that used by CROW and it will be a good academic tie-in to the Conference.

Report of Liaison Members to the Board:

Juan-Pablo Covarrubias: As former president of FICEM (an organization representing Latin-American cement and concrete companies), would like to announce that the new president is now Carlos Jofre (who was also in attendance at the meeting).

Juan-Pablo Covarrubias: ISCP should consider having simultaneous translation into Spanish for one of the two simultaneous sessions at the upcoming Conference. This

would encourage more attendance and participation from Latin American concrete pavement engineers.

Old Business

Mark Snyder presented a proposal for nominating and electing honorary members (attached).

Discussion followed. Mike Darter suggested that photos and a short bio be posted on the ISCP website for each of our honorary members.

A motion to approve the honorary membership nomination forms and procedures was made and seconded by Jim Grove and Dan Zollinger. The motion passed on a voice vote.

New Business

Shiraz: Slate of Nominations for Officers, BOD. New officers take office at end of next annual meeting (to allow clean-up of conference finances). Will talk to Ernie about continuing in role of Nominating Committee chair. Encourage members to volunteer for positions.

Dan Zollinger provided an update on the ISCP Strategic Development Plan. He recognized Jake Hiller and Erwin Kohler for their contributions in starting the quarterly ISCP e-newsletter.

Juan-Pablo Covarrubias noted that the newsletter contains little information on new products, machinery, etc. Can this be added to future issues?

Shiraz responded that this could easily be done if the articles were submitted to the editors.

Juan-Pablo Covarrubias suggested that ISCP let industry know about the newsletter so that they will submit publication materials.

Dan Zollinger noted that an editorial board has been formed and publication standards have been established for and ISCP e-journal. We now need to get the process working ASAP.

Norb Delatte: We have one manuscript in hand to date and have some inquiries from other authors. If your paper is better for a journal than for a formal presentation (i.e., a very technical conference paper), please consider placement in the journal. Also, please advise Norb if you have submittals forthcoming.

Ernest Barenberg noted that this journal appears to be in competition with journals published in Nottingham and Mississippi. Could these be merged somehow to minimize competition and consolidate efforts?

Norb: We did look at merging with these journals – but they devote little time and space to concrete.

Mark Snyder: Why haven't we published the first issue of the journal with the 6 award-winning papers from the 7th Conference, as was discussed last year?

Norb: We want to have enough papers for the second issue on hand before we put out the first issue.

Shiraz Tayabji noted that we also have CROW papers available for an issue.

Discussion followed. Shiraz and Norb agreed that the first issue of the Journal should comprise two papers from the seventh Conference, two CROW papers and two new papers.

Dan then initiated a discussion of the need for increased international Society activity through the development of outside sponsorships, support of regional conferences and the need for a \$2000 line item in the ISCP annual budget to promote regional activity.

Mark Snyder then presented a proposal for funding and allocating annual resources for International activities (attached).

Discussion followed.

Juan-Pablo Covarrubias: We all need seminars, etc., but simultaneous translation is needed. These seminars and the translation can be promoted through FICEM and the Society can be of help in facilitating training of construction crews, etc.

Shiraz Tayabji indicated that he would entertain a motion to develop a task force to pursue this activity and to have an annual line-item in the budget to proceed with the development of international activities. The motion was moved and seconded by Ernest Barenberg and Mike Darter and was approved on a voice vote.

Shiraz then entertained a motion to approve the proposed budget for 2005. This was moved by Ernest Barenberg, seconded by Gerry Krozel, and approved on a voice vote.

Further discussion of International activities took place. Mark Snyder was charged with soliciting information from ISCP members for use in establishing a "speaker's bureau."

Mike Darter noted that wherever you have a major university with a pavement program, you could have meetings, etc. to encourage student participation.

Shiraz Tayabji discussed the need to establish a Permanent Conference Fund. The costs of the conference cannot be covered by registration fees alone.

Mark Snyder presented a proposal for soliciting sponsorships and increasing organizational membership numbers (attached).

Discussion followed.

Rico Fung and Juan-Pablo Covarrubias indicated that we need to promote the benefits of having a Society to potential sponsoring organizations because for \$5k they probably won't participate when the only apparent payback is name placement and publicity.

Shiraz Tayabji stated that the Sponsorship committee would move ahead with sponsorship solicitations and keep the Board posted on progress.

After some discussion, it was determined that a summer ISCP Board and Member meeting would be scheduled to coincide with the ACPA mid-year meeting in Chicago in July. The Board meeting at the 8th International Conference is scheduled for Sunday morning.

The January 2006 annual membership and board meeting will again be held on the Saturday evening at the start of the annual TRB meeting.

The meeting was adjourned at 9:05 p.m.

Attendees:

<u>Name</u>	<u>Affiliation</u>
Tom Kazmierowski	Ontario Ministry of Transportation
Mike Darter	ARA, Inc.
Neeraj Buch	Michigan State University
Jeff Roesler	University of Illinois
Gordon Smith	Iowa Concrete Paving Association
Jim Grove	PCC Center at Iowa State University
Erland Lukanen (visitor)	U of MN Pavement Research Institute
Seungwook Lim	CTL
Robb Jolly	ACPA
Matt Ross (visitor)	MO/KS Chapter, ACPA
Bob Steffes (visitor)	PCC Center at Iowa State University
Dulce Rufino Feldman	ARA, Inc.
Roger M. Larson (visitor)	Applied Pavement Technology, Inc.
Julie Vandenbossche	University of Pittsburgh
Lev Khazanovich	University of Minnesota
Erwin Kohler	University of Illinois
Jacob Hiller	University of Illinois
Andrea Talley	Concrete Reinforcing Steel Institute
Gerry Krozel	Prairie Material Group
Mark Snyder	Consultant
Rico Fung	Cement Association of Canada
Dan Zollinger	Texas A&M University
Norb Delatte	Cleveland State University
Ernest J. Barenberg	University of Illinois
Carlos Jofre	IECA
Juan Pablo Covarrubias	Chilean Cement and Concrete Institute
Will Hansen	University of Michigan
Sam Tyson (visitor)	FHWA
Celik Ozyildirim (visitor)	Virginia Transportation Research Council
Ahmad Ardani (visitor)	Colorado DOT
Elin Jensen	Lawrence Technological University
James Wilde	Minnesota State University
Greg Cline	NAVFAC – NFESC (U.S. Navy)
Shiraz Tayabji	CTL
Gene Gutierrez (visitor)	USACE – Transportation Systems Center
Terry Sherman (visitor)	USACE – Transportation Systems Center
Jag Mallela	ARA, Inc.
Keith Herbold (visitor)	FHWA
Halil Ceylan	Iowa State University