



Minutes of the Board/Membership Meeting (approved September 18, 2006)

Tuesday, July 11, 2006, 7:30 p.m. CDT (00h30 GMT)

**Grand Ballroom, Hotel Orrington
Evanston, IL, USA**

The meeting was called to order by President Zollinger at 7:45 p.m. All attendees were invited to introduce themselves. (A list of attendees is attached.)

The Secretary's minutes from the January 11, 2006 meeting were reviewed and approved with one minor correction (m/s Krozel/Buch).

Officer and Committee Reports

President's Report (Zollinger)

Dan highlighted the many Society ongoing activities and acknowledged the members that are responsible for driving them, including the Newsletter (Erwin Kohler, Jake Hiller and Amanda Bordelon), the website (Jake Hiller), the Member Survey Committee (Katie Hall, Jim Grove and Tom Kazmierowski), the Editorial Committee (led by Neeraj Buch), and the Steering Committee for the 9th International Conference (led by Katie Hall and with contributions by Mark Snyder, Jim Grove, George Vorobieff, Luc Rens and André Jasienski).

Dan noted that he, Mark Snyder, Neeraj Buch and Katie Hall have been involved in discussions with Imad Al-Qadi (co-editor of the International Journal of Pavement Engineering) concerning the possible "adoption" of that publication as ISCP's journal of choice (more on that later).

He also stated that the Executive Committee (President, Vice-President and Secretary-Treasurer) are holding monthly telephone conference meetings to help keep all of these activities coordinated and to handle the more frequent questions and actions that accompany ISCP's increasingly frequent activities.

Report of the Secretary/Treasurer (Snyder)

Mark Snyder noted that ISCP's general (non-conference year) membership now stands at more than 230 (up from approximately 50 in 2000) and that the organization now has 7 corporate or organizational members (up from 2 in 2000).

He reported that the ISCP E-Newsletter has just begun to publish bi-monthly (up from quarterly), and, given increased contribution of articles from members, may soon begin monthly publication.

Jamshid Armaghani suggested that the ISCP consider publishing the E-Newsletter in common international languages, starting with Spanish. Some discussion of this idea followed and it was generally agreed that it was too soon to begin doing this now, but that the idea should be reconsidered at a future time.

Jake Hiller provided the meeting attendees with an overview of the types of articles that are typically solicited or received from members (including general concrete pavement news articles, industry articles, thesis abstracts, significant news about individual members, etc.)

Mark then updated the attendees on the current financial status of ISCP (see attachment). All income and expenditures are tracking at rates that will bring them in close to budgeted amounts.

Tim Smith brought up the American Concrete Institute Sustainability proposal and inquired as to whether ISCP should provide financial support to this project. Discussion followed. Jim Mack questioned whether funding this proposal would open the door to solicitations from other organizations. Rico Fung suggested limiting ISCP's contribution to \$500 or less if we participate. Andrea Talley suggested considering the contribution of information and service rather than funds. Other members questioned whether there would be any benefit to ISCP (other than organizational visibility) in supporting the proposal. Kevin McMullen noted that if there is no direct benefit to the Society, then it is hard to justify any financial expenditure. Tim Smith agreed to go to ACI and ask whether in-kind contributions are acceptable. Further action on the question was tabled.

The Secretary/Treasurer's report was approved on a voice vote (m/s Darter/Krozel)

9th International Conference Update (Hall)

Katie described the June 15 meeting of the Conference Steering Committee in ACPA's offices in Skokie, IL. During this meeting, the committee identified the target location for the 9th International Conference as the San Francisco/Napa Valley area (other areas considered included Vancouver, San Diego, Mexico City, etc.) Among the factors considered in the selection process were ease of access by air, concrete industry presence, geographic location (a far western location was assumed to be preferred given that recent conferences were in Indiana, Orlando and Colorado Springs).

She also noted that the committee has observed the need for more advance planning of future conferences and is recommending that the planning process be changed to have the outgoing steering committee identify the location for the subsequent conference at least 5-6 years in advance. Toward that end, the current committee recommends considering the Montreal/Quebec City area for the 2012 conference. The need for additional advance planning will be particularly crucial for this conference if it is held outside the U.S. as there may be unique funding and travel issues and opportunities. It was noted that the committee felt it was important for an international organization like ISCP to hold conferences outside of the U.S. and having the conference in Canada or Mexico would be a good first step in that direction (although is considered unlikely that the conference would be held in Europe any time soon because the PIARC event is already held there every four years).

Much discussion concerning location concerns and workshop concerns followed.

Presentation of Results of ISCP Member Survey (Hall)

A complete summary and recommendations are not yet available (many responses were just received within the last week or two), but Katie promised that it would be forthcoming by e-mail very soon. She provided a summary of sample comments and concerns and also summarized survey questions concerning the 9th Conference planning.

Mark Snyder asked whether the committee had any preliminary recommendations to make based on the review of survey results obtained to date. Katie responded that there were no specific recommendations yet, but that there seems to be a need to develop a renewable or dynamic

strategic plan or framework for the Society that will provide guidance in planning future activities.

Erwin Kohler suggested that more specific, directed questions may be needed to get a better handle on the pulse of the membership.

Katie indicated that she planned to have a draft strategic plan ready for the next Annual meeting in January. Mark suggested that the target date for draft development should be in time for the September/October meetings so that action can be taken at the January meeting.

Old Business

Discussion of Scheduling

Mark presented a summary of upcoming national and international meetings, as assembled by ISCP member Greg Cline (not in attendance). Mr. Cline reiterated the need to coordinate conference scheduling with key groups (ISAP, ICAAR, ASCE, PIARC, APT, Pavement Management, etc.) to ensure that we don't lose attendance to avoidable conflicts. Jim Grove and Dan Zollinger stated that we are already coordinated with established periodic conferences, like PIARC and we have established our schedule (every four years); we just need to do a better job of making others aware of our schedule well in advance so that they can avoid conflicts with our schedule.

New Business

Discussion of Honorary Member Nominees

Mark Snyder provided brief summaries of the nominations of L.R. Kadiyali, Hermann Sommer and Shiraz Tayabji for honorary membership in ISCP. Brief discussion followed and board members that were present cast secret ballots. Previously distributed ballots will be collected electronically or by FAX from absent board members.

Proposal to use International Journal of Pavement Engineering

Mark Snyder presented a proposal for ISCP to adopt the IJPE for use in publishing ISCP member papers (see attachment B). He noted that the IJPE editorial board has offered up to four membership slots to ISCP members if this proposal is approved.

Extensive discussion followed. The proposal was adopted (with minor modifications of wording to eliminate the term "official" journal) on a voice vote (m/s Snyder/Darter).

Good and Welfare/Announcements

The following upcoming events were mentioned:

ISCP Board meetings in September (in Brussels, Belgium in conjunction with the PIARC Symposium), October (in Chicago, in conjunction with the Long-Life Pavement Conference_) and January (the Annual Membership Meeting in Washington DC in conjunction with the Annual Meeting of the Transportation Research Board in Washington, DC, USA).

The meeting was adjourned by President Zollinger at 10:02 p.m. CDT.

Respectfully submitted,
Mark B. Snyder
ISCP Secretary-Treasurer

Attachment A – ISCP Financial Summary as of 6/30/06

2006 ISCP Budget Update			
prepared by M.B. Snyder, 7-11-2006			
INCOME			
	2006 Approved		2006 To Date (6/30/06)
Dues - Annual Membership			
Individual	\$6,500		\$5,942
Corporate	\$8,000		\$2,250
<i>Total Dues - Annual Membership</i>		\$14,500	\$8,192
External Support			
Government Support			\$1,643
Industry Support			
<i>Total External Support</i>		\$0	\$1,643
Investment Income	\$800	\$800	\$739
Other Income			
Sale of Publications	\$150		\$0
Miscellaneous			\$310
<i>Total Other Income</i>		\$150	\$310
Total Income		\$15,450	\$10,884
	2006 Approved		2006 To Date (6/30/06)
EXPENSES			
Services			
Accounting	\$2,500		\$1,504
Other			
<i>Services - TOTAL</i>		\$2,500	\$1,504
Bank Service Charges	\$60	\$60	\$20
Credit Card Service Fees	\$250	\$250	\$254
Insurance			
Liability Insurance	\$3,000		\$0
Director and Office Insurance	\$1,700		\$0
<i>Insurance - TOTAL</i>		\$4,700	\$0
Office Supplies/Services and Equipment			
General Office Supplies	\$500		\$556
Printing: Member Cards, Etc.			
Postage and Delivery Charges	\$500		\$204
General Office Services (Mailing-related)	\$50		\$156
Office Equipment	\$200		\$0
Software	\$200		\$108
<i>Office Supplies/Services and Equipment - TOTAL</i>		\$1,450	\$1,023
Website Expenses			
Hosting	\$100		\$155
Content Updates	\$900		\$889
<i>Website Expenses - TOTAL</i>		\$1,000	\$1,044
Utilities			
Telephone	\$150		\$48
Internet Access			
<i>Utilities - TOTAL</i>		\$150	\$48
Conference Expenses		\$0	\$0
International Activity Support			
SCAN Tour Support	\$4,000		\$2,800
Other	\$2,500		\$0
<i>International Activity Support - TOTAL</i>		\$6,500	\$2,800
Meeting Expenses			
Annual January Meeting	\$1,000		\$1,159
Mid-Year Meeting	\$500		\$0
Other Meetings			
<i>Meeting Expenses - TOTAL</i>		\$1,500	\$1,159
Travel Expenses			
Travel (Conference Planning)	\$6,000		\$873
Travel (Officer Meetings)			
<i>Travel Expenses - TOTAL</i>		\$6,000	\$873
Miscellaneous		\$0	\$0
TOTAL EXPENSES		\$24,110	\$8,726
NET INCOME		(\$8,660)	\$2,158

Attachment B

Proposal to adopt the International Journal for Pavement Engineering (IJPE) as the “official journal” of the ISCP

Whereas: The resources to develop and maintain an academically credible peer-reviewed journal are beyond those available to the ISCP,

Whereas: It is unlikely that ISCP can single-handedly develop and sustain the necessary production of high-quality articles each year to result in regular publication of a quarterly (or perhaps even semi-annual) journal,

Whereas: The IJPE is rapidly becoming the de facto journal of choice for the pavement engineering profession (with a current circulation of approximately 6000 readers),

Whereas: The IJPE currently lacks sufficient representation of concrete pavement-related articles and desires to correct that situation,

Whereas: The IJPE editors would welcome the opportunity to expand their pool of available reviewers for the IJPE,

Whereas: The editors and publishers of the IJPE have agreed to offer up to four seats on their editorial board to be filled by ISCP members (subject to approval of the qualifications of the nominated ISCP members) and will note their membership in ISCP (in addition to their employers) on the editorial page,

It is proposed that: ISCP abandon all efforts of developing its own peer-reviewed journal, adopt the IJPE as the official journal of the ISCP, nominate four members to serve on the IJPE editorial board, and encourage ISCP members to submit papers to that journal for publication.

It is further proposed that all papers currently published in the ISCP online journal and currently under review for the ISCP online journal be submitted to the IJPE (with the authors' permission) for review and possible publication.

July 11, 2006 ISCP Board Meeting Attendees:

<u>Name</u>	<u>Affiliation</u>
Neeraj BUCH	Michigan State University
Jake HILLER	University of Illinois – Urbana-Champaign
Lev KHAZANOVICH	University of Minnesota
Michael DARTER	ARA, Inc.
Jim MACK	Quality Engineering Solutions
Jim GROVE	CP Tech Center at Iowa State University
Andrea TALLEY	CRSI
Kevin McMULLEN	Wisconsin Concrete Pavement Association
Gerry KROZEL	Prairie Material
Erwin KOHLER	University of California – Davis
Tim SMITH	Cement Association of Canada
Leif WATHNE	ACPA
Rico FUNG	Cement Association of Canada
Dan ZOLLINGER	Texas A&M University (by telephone)
Katie HALL	Consultant
Jeff ROESLER	University of Illinois – Urbana-Champaign
Mark B. SNYDER	Consultant