



INTERNATIONAL SOCIETY FOR CONCRETE PAVEMENTS
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COMBINED ANNUAL MEMBERSHIP AND BOARD MEETING

Saturday, January 7, 2017 17h30 EST
Room 155 of the Walter E. Washington Convention Center
Washington, DC, USA.

Board members and officers in attendance:

Roesler, Hiller (call-in), Perrie, Wathne, Khazanovich, Zollinger, Vorobieff (call-in)

Absent board members and officers:

Buch, Nassiri, Smith, Sullivan, Breitenbücher, Brink, Rens, Covarrubias, Kohler, Taylor

Guests:

Sign in sheet in Appendix A

Call to Order and Introductions (Jeff Roesler)

- President Roesler welcomed the board members and called the meeting to order at 5:41 pm (local time). Introductions ensued.

Review and Approval of January 2016 Meeting Minutes (All)

- Charlie Greer motion to accept
- Bryan Perrie seconds

Officer and Committee Reports

President's Report (Jeff Roesler)

- Acknowledged executives, board of directors, honorary members, review ISCP mission
- Reviewed ISCP events in 2016

Secretary-Treasurer's Reports (Jake Hiller)

- Membership report/update, financial summaries and presentation of proposed budget
 - Reviewed current membership numbers
 - Individual Members 101
 - Government Members 106
 - Honorary Members (registered) 11
 - Students Members 65
 - Total 283
 - Gold Organizational Members (\$5000/yr)
 - CEMEX
 - Lehigh Hanson
 - Silver Organizational Members (\$2500/yr)
 - American Concrete Pavement Association (ACPA)
 - AZZ Galvanizing / International Zinc Association
 - Cementos Progreso S.A.
 - National Precast Concrete Association (NPCA)



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- Bronze Organizational Members (\$1000/yr)
 - none
- Non-Profit Organizational Members (\$500/yr)
 - National Concrete Pavement Technology (CP Tech) Center
 - University of California Pavement Research Center (UCPRC)
- Reviewed budget (Appendix B)
 - 2016 expenses less than proposed (\$16.8k vs. 20k)
 - Mike Darter asked if FHWA contributed to conference; Leif Wathne verified they sponsored a few workshops, but did not contribute as significantly as has been done in the past (2009 and before).
 - Proposing webinars for next year – added potential income.
 - Projected 2017 expenses are \$24k with projected net income of \$17k
 - Mark Snyder asked if there a plan to spend the net income rather than accumulating? Perhaps more international activities?
 - Roesler – rediscuss executive director option in the future.
 - Mike Darter – what were benefits of Rob’s position as executive director.
 - Roesler –set up website, promotion, etc.
 - Mark Snyder brought up the idea of EUPAVE/ISCP joint webinars.
 - Roesler – suggest that expenses/revenue related to webinars be added to budget
 - Jake Hiller concurred.
 - Leif Wathne – How are we going to increase individual membership proposed income when it is an increase over 2016 individual membership.
 - Roesler – webinars are intended to generated income via memberships
 - Leif Wathne – what are chances of organizational sponsors returning? Many originally joined for purposes of conference sponsorship. One of hooks for sponsorship is specialized webinars.
 - Roesler – be careful that webinar series aren’t all “sold”
 - Budget to be approved at next board meeting in February

Standing Committee Reports

11th International Conference (Leif Wathne/Corey Zollinger)

- Leif Wathne – about 400 attendees at conference, great workshops, good sponsors. Leif working on report and list of major lessons learned. ISCP can’t rely on major federal sponsors anymore. Eleven sponsored workshops (5k/each) were key to financial success. Budget key, bird-dogging costs, food/beverage were biggest financial exposure. Need to have discussion about hosting at hotel/convention or at university and everyone on their own for lodging. Hosting with NCC was big factor, especially for sponsors.
- Jake Hiller – not including organizational sponsorships, 64k profit. Including sponsorships, 80k profit.



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- Mark Snyder noted that ISCP had about 430 attendees in Colorado (8th ICCP), San Antonio (11th ICCP) right behind that with approx. 400. San Francisco (9th ICCP) and Quebec City (10th ICCP) were closer to 300 attendees.

Membership Committee (Somayeh Nassiri)

- Committee chair was not present.

Nominating Committee (Neeraj Buch) – presentation of ballot for officers to be distributed after TRB

- Mark Snyder spoke on behalf of Neeraj Buchs Overview of ISCP nomination slate, constrained by by-laws regarding maximum number of nominations per country. 7 new board members, 6 positions rotating out. Jake Hiller to email out ballot about 1 week after TRB. Need responses by 1 February to install new director to four-year terms.

EUPAVE 2018 conference brought up by Bryan Perrie.

Old Business

ISCP/ACPA Webinar Series (Roesler)

- Still need to finalize few details with ACPA. Using ACPA platform and ACPA to help advertise. Reviewed preliminary lineup of webinar topics. Proposed minimum of 6 webinars in ISCP – ACPA series. Trying to work out the number of free connections available for ISCP members; don't want to charge members for attending webinar.
- Mike Darter suggests CPR webinar as there is a large project in Missouri ... perhaps centered around best practices
- George Vorobieff suggested a joint webinar between ISCP/ASCP – ASCP would present to ISCP audience. George will go back to cabinet to suggest topic for webinar.
- Separate four-part webinar in Spanish over two week period
 - Juan Pablo Covarrubias to lead charge with registration
- EUPAVE wants overlay workshop
 - Roesler asked for help with overlay webinar (Tom Burnham volunteer)
 - Mark Snyder mentioned Gary Ficke

12th International Conference Committee (Roesler)

- Jeff Roesler asked for volunteers for organizing committee/conference chair positions.
 - Leif Wathne willing to help but not be chair
 - Several members have volunteered already, but always need more help.
- Potential locations were discussed for a summer 2020 timeframe in the United States
 - Seattle suggested as potential location
 - California does lots of concrete pavement and CALTRANS/CA-DOT.
 - Minneapolis does lots of urban stuff, overlays, MNRoad, Mall of America. Potentially good location.
 - Florida building concrete test road near Gainesville, university setting as well.
 - Need to figure out driving factor determining attendance – Attendees and sponsors



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- Concrete pavement construction numbers by state should be looked at as potential attendee generation.
- Suggested to combine with NCC again.

New Business

New Honorary Member Elections (Buch)

- Nominations are open.

Mid-Year meeting (Pittsburgh, June 15-16, 2017)

- Good place to coincide with ACPA meeting. Afternoon of 15th and half day 16th. Local seminar would be good to arrange at that same time. More than half of board members say they can make it.

Review of ISCP Bylaws and membership benefits in 2017

- Is the Society happy with composition of board or do want to make adjustments to by-laws?
 - Bryan Perrie – original intention was to keep society international however it is hard for international members to attend meetings.
- Need to take serious look at membership benefits.
 - Leif Wathne – Can we reasonably expect sponsors to continue, especially if they sponsored for conference and aren't too interested in current membership benefits.
 - Corey Zollinger – Likely that CEMEX will move to silver. Conference location will drive sponsorship level for next conference (Lorrie concurs).
 - Corey suggests that RCC pavement council charges flat fee of \$3k/yr to all members and has approx. 25 members and no troubles with getting/maintaining membership. Webinars and free individual memberships is driver for RCC pavement council members. Suggests raising number of organizational members rather than targeting individual members. Change branding of ISCP in the concrete pavement industry; need name recognition. CEMEX/Lorrie want to see more collaboration between ISCP and ACPA/NRMCA/PCA. Suggest sit down of all parties involved to see how ISCP can fit in and contribute; strategic plan (Mark Snyder suggested to develop MOU with all previous mentioned organizations).
 - Leif Wathne – Need input from potential sponsors to shape what they want to see in member benefits. What benefits are organizational members deriving between conference years? Be careful that mission of ISCP does not infringe/overlap on ACPA such that the two don't compete with each other. Time to sit down and have a strategic planning session (last one in South Africa 10 years ago); suggest add to agenda for Pittsburgh.
 - Lori Tiefenthaler suggested lowering organizational membership sponsors. If companies are paying, keep it. If not, consider reducing.
 - Mark Snyder – Webinar series has been added so perhaps the additional costs for organizational membership is now warranted.



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- Dan Zollinger (online) suggested ISCP and ACPA sit down and compare what gap ISCP can fill in the industry that ACPA does not currently do.
- Principal difference is international tech transfer that ISCP does. Also, more research base in ISCP whereas ACPA more industry based.
- Idea of webinars is to get people thinking forward on new topics.
- Theoretical workshop before Berlin conference – want to know if ISCP wants to co-sponsor.
 - No objections. Leif Wathne and Mark Snyder expressed interest.

Good and Welfare/Announcements

Next Combined Board and Membership Meeting

- Saturday, January 6, 2018 Washington, DC (17:30 to 19:30)

Announcements (Upcoming Conferences, Seminars, Workshops, etc.)

- Roesler overviewed future conferences
- Fall meeting of NCC probably in Minneapolis, 3rd week in September.
- Mid-year ACPA – workshop connected.
- Annual meeting – So. Cal. Week after thanksgiving.
- International Conference – hong kong in august
- ACPA airport workshop – somewhere in Midwest
- Mark Snyder – Incorporating as PERC – pavement engineering research something.

Good and Welfare

Adjourn (target: 19h30) – Eric motioned, Leif seconded. 19:24.

Dinner at Capital City Brewing (8:00pm) – 1100 New York Ave NW



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Appendix A – Attendee Roster

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2017 ISCP Open Membership and Board Meeting Attendee List

Name	Affiliation
Jeffery Roessler	Univ of Illinois
Dan Gancarz	ARA
Eric Ferrebee	ACPA
Sushobhan Sen	Univ of Illinois
Omar Tadallah	U of T
Jeff Lattucik	Tigerbrain Engineering, Inc.
Tom Burnham	Minnesota DOT
W CHARLES GREER, JR	RETIRED
Dan King	Iowa Concrete Paving Association
Greg Mulder	" " " "
Gordon Smith	" " " "
Lari Tiefenthaler	Lehigh Hanson
STEVE TRITSCH	CP TECH CENTER
Jim Grove	ATI Inc. / FAWA
Leif Wathne	ACPA
Lev Khazanovich	U of Pittsburgh
Mike Darter	ARA, Inc
MARK SNYDER	Pavement Engineering & Research Consultants (PERC)

2017 ISCP Open Membership and Board Meeting Attendee List

Name	Affiliation
BRYAN PERRIE	THE CONCRETE INSTITUTE S.AFRICA
Mike Darter	ARA, Inc / UIUC
Deke Hiller (Permie)	MTU
Mark Snyder	
Leif Wathne	ACPA



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Appendix B – 2016/17 Budget and Assets

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INCOME	2016 Proposed		2016 to date		% Budget	2017 Proposed	
Dues - Annual Membership							
Individual	\$ 18,750.00		\$ 10,901.25		58%	\$ 15,000.00	
Organizational	\$ 20,000.00		\$ 20,708.80		104%	\$ 20,000.00	
<i>Total Dues - Annual Membership</i>		\$ 38,750.00		\$ 31,610.05	82%		\$ 35,000.00
Workshop Income	\$ 6,000.00		\$ 5,500.83			\$ 4,500.00	
<i>Total - Workshop Income</i>		\$ 6,000.00		\$ 5,500.83	92%		\$ 4,500.00
Webinar Income	\$ 500.00		\$ -			\$ -	
<i>Total - Webinar Income</i>		\$ 500.00		\$ -			\$ -
Investment Income	\$ -		\$ -			\$ 1,200.00	
<i>Total - Investment Income</i>		\$ -		\$ -			\$ 1,200.00
Miscellaneous Income			\$ 250.00			\$ 250.00	
<i>Total - Miscellaneous Income</i>				\$ 250.00			\$ 250.00
Total Income		\$ 45,250.00		\$ 37,360.88	83%		\$ 40,700.00
EXPENSES							
Bank Service Charges							
Credit Card Service Fees	\$ 500.00		\$ 159.60			\$ -	
<i>Bank and Credit Card Charges and Fees - TOTAL</i>		\$ 500.00		\$ 159.60	32%		\$ -
Insurance							
Liability Insurance	\$ 475.00		\$ 425.00			\$ 450.00	
International Travel Liability							
Director and Office Insurance	\$ 1,600.00		\$ 1,573.00			\$ 1,600.00	
<i>Insurance - TOTAL</i>		\$ 2,075.00		\$ 1,998.00	96%		\$ 2,050.00
Office Supplies/Services and Equipment							
General Office Supplies	\$ 100.00		\$ 20.00			\$ 50.00	
Printing: Member Cards, Etc.	\$ 100.00		\$ -			\$ 50.00	
Postage and Delivery Charges	\$ 250.00		\$ -			\$ 50.00	
General Office Services (Mailing-related)	\$ 100.00		\$ -			\$ 50.00	
Office Equipment			\$ -				
Software			\$ -				
ISBN			\$ -				
<i>Office Supplies/Services and Equipment - TOTAL</i>		\$ 550.00		\$ 20.00	4%		\$ 200.00
Tech Transfer Initiative Support	\$ 500.00		\$ -			\$ 500.00	
		\$ 500.00		\$ -	0%		\$ 500.00
Website Expenses							
Hosting	\$ 150.00		\$ -			\$ 150.00	
Domain Registration	\$ -		\$ -			\$ -	
Website Apps	\$ 800.00		\$ 606.89			\$ 700.00	
<i>Website Expenses - TOTAL</i>		\$ 950.00		\$ 606.89	64%		\$ 850.00
Utilities							
Teleconferencing Fees	\$ 375.00		\$ -			\$ 375.00	
<i>Utilities - TOTAL</i>		\$ 375.00		\$ -	0%		\$ 375.00
Services							
Newsletter (Amy Dean)	\$ 10,000.00		\$ 8,412.03		84%	\$ 8,400.00	
Administrative							
Laura Taylor/Other	\$ 300.00		\$ -		0%	\$ 500.00	
Accounting Services	\$ 500.00		\$ 49.95		10%	\$ 500.00	
Lawyer Services	\$ -		\$ -			\$ -	
Other Professional Fees	\$ -		\$ -			\$ -	
Contractor's - TOTAL		\$ 10,800.00		\$ 8,461.98	78%		\$ 9,400.00
International Activity Support	\$ 1,500.00		\$ -			\$ 1,500.00	
<i>International Activity Support - TOTAL</i>		\$ 1,500.00		\$ -	0%		\$ 1,500.00
Meeting Expenses							
Annual January Meeting	\$ -		\$ -			\$ -	
Other Meeting Expenses (Mid-Year Board Meeting)	\$ -		\$ -			\$ 1,500.00	
<i>Meeting Expenses - TOTAL</i>		\$ -		\$ -	#DIV/0!		\$ 1,500.00
Workshop Expenses							
4th Adv Wksp on Concrete Pnts	\$ 3,000.00		\$ 5,560.50			\$ 3,000.00	
<i>Meeting Expenses - TOTAL</i>		\$ 3,000.00		\$ 5,560.50	185%		\$ 3,000.00
11th International Conference							
Planning Expenses							
Brochures							
Management contract payments (PLANit)		\$ -					\$ -
Travel Expenses							
Board Travel Subsidy & Reimbursement	\$ -		\$ -			\$ 3,000.00	
<i>Travel Expenses - TOTAL</i>		\$ -		\$ -	#DIV/0!		\$ 3,000.00
Miscellaneous	\$ 500.00		\$ -			\$ 500.00	
Promotion - Banner, Membership Brochure							
<i>Miscellaneous - TOTAL</i>		\$ 500.00		\$ -	0%		\$ 500.00
TOTAL EXPENSES		\$ 20,250.00		\$ 16,806.97	83%		\$ 22,375.00
NET INCOME		\$ 25,000.00		\$ 20,553.91	82%		\$ 18,325.00



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Account Type	Amount	Interest Year to Date	Interest Rate (%)
Business Spartan Saver	\$ 11.15	\$ -	0.10%
Small Business Checking	\$ 99,194.99	\$ -	0.00%
Total	\$ 99,206.14	\$0.00	
	As of January 1, 2017		
	\$ 84,364.44	Increase in balance from January 1, 2016	

*Plan to invest \$70,000 in CDs of varying length to increase investment income

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