COMBINED ANNUAL MEMBERSHIP AND BOARD MEETING  
Sunday, January 13, 2019 19:00-21:00 EST  
Room 142 of the Walter E. Washington Convention Center  
Washington, DC, USA.

-AGENDA-

In attendance: Armen Amirkhanian, Jeff Roesler, Leif Wanthe, Dan Zollinger, Jim Mack, Peter Taylor, Juan Pablo Cov., W. Charles Greer, Craig Whitaker (phone), John Figueroa (phone), Tom Burnham (phone), Somayeh, Gordon Smith, Peter Bly, Erwin Kohler, Jim Grove, Dan King, Justin Moss, Corey Zollinger, Georgene Geary

Meeting Convened: 19:11 1/13/2019
Call to Order and Introductions (Jeff Roesler)
Review and Approval of January 6, 2018 Meeting Minutes (All)
Somayeh moved, W. Greer seconded

**Officer and Committee Reports**

President’s Report (Roesler)

- 2018 Highlights
    - Dan King helped organized
    - ACPA is going to make Youtube videos of all webinars
  - 12th ICCP Planning
    - Using PlanIt again for administration purposes
  - Thanks to Amy Dean does the newsletter and updates website on a regular basis
    - Creates brochures
  - TUD-Potsdam workshop (June 2018)
    - Workshop well attended
    - Should ISCP continue organizing this? (Jeff R.)
  - 13th Int'l Symposium on Concrete Roads (Berlin) June 2018
    - Conference well attended
- 2019 plans – membership, webinar, website 12th ICCP
  - Volunteers needed: 12th ICCP and 5th Workshop – Minneapolis
    - Need leader for 5th Workshop
  - Website went down a lot, need assistance
    - Sushobahn will be leaving
    - Sushobahn mentioned new web host is more strict with plugins/services
    - Jeff R. proposed just paying someone to fix website/plugins
    - Jeff R. thanked Sushobahn and Jake for spending time on website
  - Need to focus on membership
    - Jeff R.: we need a membership committee, re-evaluate membership pricing
    - Keep young members involved
  - Opportunities for tech transfer
Notify board if there is a tech transfer conference that needs ISCP representation

Vice President Report (Hiller)
- 12th ICCP overview, brochure, and website (reported by Jeff R.)

Secretary-Treasurer’s Reports (C. Zollinger)
- Took over actively in August, learned process/protocols
- Significant reduction in both individual and organizational membership
- No workshops or other misc income
- Significant board effort needed to recruit organizational members
  - Active management of membership should increase numbers
  - Need personal touch
- Spent about $400 in hosting, more for switching hosts, not expected to continue costs
- Biggest expense is Amy Dean
- For conference expenses, prior conference years used as a basis for budget
- Peter Taylor asked how much upfront money is needed for the conference
  - Corey: Not known at this time but documentation is available, however, in much better position this time
  - Use conference organization members to sponsor activities (webinars)
- Organizational membership during conference should be different than non-conference years
  - Do not embed membership for years after conference, there is no communication and companies forget
- Jim Mack suggests making action item for membership committee evaluation

Director of Communication (Armen)
- Role and duties
- Conference proceeding searches and DOI
  - Peter Taylor motioned to move forward, Erwin Kohler seconded

Standing Committee Reports
Nominating Committee (Buch) – Ballot will be sent Jan 23, 2019
- Received 7 nominations for board members, must be done before Jan 30

12th International Conference (Hiller/Burnham/Wathne/Zollinger)
- Wathne presented conference information
  - Basic overview
  - Website is up
  - Conference steering committee is established
  - Concrete canoe display suggested

Membership Committee (Somayeh??)
- Sufficient discussion on this

Technology Transfer Committee (Juan Pablo??)
- Sufficient discussion on this

Jim Mack announces LCA conference in 2020 at UC Davis

Jim Grove May 2020 Nano conference in CA
Justin Moss conference will have wine and kangaroos, July 2019 in Sydney, Australia

**Old Business**
ASCP 5th Concrete Pavements Conference
Other International Conferences/Workshops in 2019/2020
Other

**New Business**
Honorary Member Elections (Buch)
  - Jeff nominates Dale Harrington
Mid-Year meeting 2019 planning (St. Louis, Chicago, Australia, 12th ICCP planning, etc.)
  - No definitive meeting scheduled
  - AHD50 in Florida
  - ACPA mid-year in Charleston, SC
Other

ACPA 23rd Reception Jan 14 5:15-6:45

**Good and Welfare/Announcements**
Next Combined Board and Membership Meeting
  - Sunday, January 12, 2020 Washington, DC (19:00 to 21:00)
Announcements
Good and Welfare

Adjourn (20:44)

Jim Mack motion to adjourn, Armen seconded